

Risk Disclaimer: All Investments in Mutual Fund are subject to market risks. The NAV of Units may go down or up based on the market conditions. The investors are advised in their own interest to carefully read the contents of the Offering Document, in particular the Investment Policies mentioned in Clause 2.1.1, Risk Factors mentioned in Clause 2.4, Taxation Policies mentioned in Clause 7 and Warnings in Clause 9.1 before making any investment decision.

Updated up to Twentieth Supplemental Offering Document Dated June 20, 2025

¹RISK PROFILE: LOW (PRINCIPAL AT LOW RISK)

**REPLACEMENT
SEVENTH SUPPLEMENTAL OFFERING DOCUMENT**

OF

**ALHAMRA ISLAMIC MONEY MARKET FUND
(FORMERLY: MCB PAKISTAN FREQUENT PAYOUT FUND)
AN OPEN-ENDED SHARIAH COMPLIANT MONEY MARKET SCHEME**

MANAGED BY

MCB-ARIF HABIB SAVINGS AND INVESTMENTS LIMITED

**(Cleared by Shariah Supervisory Board under Chairmanship of Mufti Muhammad
Taqi Usmani)**

THIS OFFERING DOCUMENT IS A “REPLACEMENT OFFERING DOCUMENT” AND SUPERSEDES AND REPLACES THE PREVIOUS OFFERING DOCUMENT OF THE FUND PUBLISHED BY MCB –ARIF HABIB SAVINGS AND INVESTMENTS LIMITED, AS THE MANAGEMENT COMPANY

¹ Amended through tenth supplemental OD through trustee consent dated 15 December, 2020

CLAUSE	TABLE OF CONTENTS	PAGE NO.
1.	CONSTITUTION OF THE SCHEME	6
1.1	Constitution	6
1.2	Trust Deed (the “Deed”)	7
1.3	Modification of Trust Deed	7
1.3 (A)	Introduction to Alhamra Islamic Money Market Fund	7
1.4	Duration	8
1.5	Trust property	8
1.6	Initial Offer and Initial Period	8
1.7	Transaction in Units after Initial Offering Period	8
1.8	Offering Document	8
1.9	Modification of Offering Document	8
1.10	Responsibility of the Management Company for information given in this Offering Document	8
2.	INVESTMENT OBJECTIVES, INVESTMENT POLICY, RESTRICTIONS, RISK DISCLOSURE AND DISCLAIMER	9
2.1	Investment Objective	9
2.2	Changes in Investment Policy	12
2.3	Investment Restrictions	12
2.4	Risk Disclosure	16
2.5	Disclaimer	17
2.6	Cleansing/Purification Process	18
A.	Non-Shariah compliant Investment	18
B.	Reclassification of Shariah Status of Investments For The Shariah-Compliant Funds	18
3.	OPERATORS AND PRINCIPALS	18
3.1	Management Company	18
3.2	Board of Directors of the Management Company –	19
3.3	Profile of the Management	22
3.4	Existing Schemes under Management and their performance -	26
3.5	Role and Responsibilities of the Management Company	33
3.6	Maintenance of Unit Holders Register	35
3.7	Role of the Trustee	35
3.8	Transfer Agent	37
3.9	Shariah Advisor	37
3.10	Custodian	39
3.11	Distributors/Facilitators	40
3.12	Auditors	40
3.13	Legal Advisors	41
3.14	Bankers	41
3.15	Rating of the Scheme	42
3.16	Minimum Fund Size	42
4.	CHARACTERISTICS OF UNITS	42
4.1	Units	42
4.2	Type of Units	42
4.3	Administrative Plan	43
4.4	Purchase and Redemption of Units	43
4.5	Procedure for Purchase of Units	43
4.6	Procedure for Redemption of Units	50
4.7	Purchase (Public Offer) and Redemption (Repurchase) of Units outside Pakistan	52

4.8	Determination of Redemption (Repurchase) Price	52
4.9	Procedure for Requesting Change in Unit Holder Particulars	53
4.10	Procedure for Pledge / Lien / Charge of Units	55
4.11	Temporary Change in Method of Dealing, Suspension of Dealing and Queue System	56
5.	DISTRIBUTION POLICY	57
5.1	Declaration of Dividend	58
5.2	Determination of Distributable Income	58
5.3	Payment of Dividend	59
5.4	Dispatch of Dividend Warrants/Advice	59
5.5	Reinvestment of Dividend	59
5.6	Bonus Units	59
5.7	Closure of Register	59
6.	FEE AND CHARGES	59
6.1	Fees and Charges Payable by an Investor	59
6.2	Fees and Charges Payable by the Fund	61
6.3	Formation Costs	61
6.4	Other costs and expenses	62
7.	TAXATION	62
7.1	Taxation on the Income of the Fund	62
7.2	Withholding tax	63
7.3	Zakat on Fund	63
7.4	Taxation and Zakat on Unit Holders	63
7.5	Disclaimer	64
8.	REPORTS TO UNIT HOLDERS	64
8.1	Account Statement	64
8.2	Financial Reporting	64
8.3	Trustee Report	65
8.4	Fund Manager Report	65
9.	WARNING AND DISCLAIMER	65
9.1	Warning	65
9.2	Disclaimer	65
10.	GENERAL INFORMATION	65
10.1	Accounting Period / Financial Year of the Fund	66
10.2	Inspection of Constitutive Documents	66
10.3	Transfer of Management Rights of the Fund	66
10.4	Extinguishment / Revocation of the Fund	66
10.5	Procedure and manner of Revocation of the Fund	67
10.6	Distribution of proceeds on Revocation	67
11.	GLOSSARY	67

Annexure I²
 Key Fact Sheet of
Alhamra Islamic Money Market Fund
Type: Open end
Category: Shariah Compliant Money Market Scheme
Managed by MCB Investment Management Limited
Risk Profile: Low (Principal at low risk)

Issuance Date: November 16, 2015

Issuance Date: 20-6-25 (updated till Twentieth SOD)

1. DISCLAIMER

Before you invest, you are encouraged to review the detailed features of the fund and its Investment Plans in the offering document and/or Monthly Fund Manager Report.

2. KEY ATTRIBUTES

Investment objectives of CIS	The Objective of the Fund is to provide a reasonable rate of return with a maximum possible capital preservation by investing primarily in liquid Shariah Compliant money market securities.
Authorized Investment avenues	Shariah compliant Money Market Placements, Islamic Commercial Paper, Short Term Sukuk, Islamic Certificates, Islamic TDRs, , Cash & near cash, GOP Ijara Sukuk, Treasury Bills & Government Securities,
Launch date of CIS	November 16, 2015
Minimum Investment Amount	PKR 500
Duration (Perpetual)	Perpetual
Performance Benchmark	90% three (3) months PKISRV rates + 10% three (3) months average of the highest rates on savings account of three (3) AA rated scheduled Islamic banks or Islamic windows of conventional banks as selected by MUFAP.
IPO/Subscription Period	IPO Period: November 16, 2015
Subscription/Redemption Days and Timing	<u>Days & Cut off Timing</u> During Subscription Period: 9:00 am to 3:00 pm (Monday to Thursday) and 9:00 am to 4:00 pm (Friday).
Types/ classes of units	Growth Unit
Management Fee (% Per Annum)	The Management Company shall charge a fee upto 1.75% per annum of average daily Net Assets

3. BRIEF INFORMATION ON THE PRODUCT CHARGES

² Addition has been made via Twentieth Consolidated Supplemental OD on which Trustee has given consent dated May 14, 2025.

1. Front End Load (FEL)	Distribution Channel		Percentage
	Direct Investment through AMC		0% to 1.0%
	Digital Platform of AMC / Third party		0% to 1.0%
2. Redemption Charge	Type of Charge		Percentage
	Back end Load		Nil
	Contingent Load		Nil

Total Expense Ratio (TER)

Investors are advised to consult the Fund Manager Report (FMR) of respective CIS for the latest information pertaining to the updated TER.

Applicable Taxes

Disclaimer - Income earned in the form of dividend or capital gain shall be charged at a rate as specified in Income Tax Ordinance 2001.

4. KEY STAKEHOLDERS

a. Asset Management Company:

MCB Investment Management Limited 2nd Floor, Adamjee House, I.I. Chundrigar Road, Karachi, Pakistan.
Customer Care Unit at (+92-21) 1111 ISAVE (47283)

b. Trustee:

Digital Custodian Company Limited

Contact: 021 32419770

c. Shariah Advisor:

The Management Company has appointed Shari'ah Supervisory Board for the funds and underlying plans comprised of the following Shari'ah Advisors:

(a) Justice (Rtd.) Muhammad Taqi Usmani (Chairman)

(b) Dr. Muhammad Zubari Usmani

(c) Dr. Ejaz Ahmed Samadani

Contact: 0336-3382302

**Replacement Offering Document
(Seventh Supplemental to the Offering Document)**

of

**Alhamra Islamic Money Market Fund (ALHIMMF)
(Formerly: MCB Pakistan Frequent Payout Fund)
(An Open-Ended Shariah Compliant Money Market Scheme)**

Managed By

**MCB-Arif Habib Savings and Investments Limited
[An Asset Management Company Registered under the Non-Banking Finance Companies
(Establishment and Regulation) Rules, 2003]**

Date of Publication of Replacement Offering Document Dated 21 July, 2020

Alhamra Islamic Money Market Fund (Formerly: MCB Pakistan Frequent Payout Fund) (the Fund/ the Scheme/ the Trust/ the Unit Trust/ ALHIMMF) has been established through the Trust Deed (the Deed) dated July 22, 2015, as amended through modified and restated First Supplemental Trust Deed dated 17th July, 2020 under the Trust Act, 1882 entered into and between **MCB-Arif Habib Savings and Investments Limited**, the Management Company, and **Digital Custodian Company Limited (DCCL)**, the Trustee.

REGULATORY APPROVAL AND CONSENT

Approval of the Securities and Exchange Commission of Pakistan

The Securities and Exchange Commission of Pakistan (SECP) has authorized the offer of Units of ALHIMMF and has registered ALHIMMF as a notified entity under the Non-Banking Finance Companies and Notified Entities Regulations, 2008 (“Regulations”) vide letter No. SCD/AMCW/MCBAHSIL/MCBFPF/50/2015 dated August 17, 2015. SECP has approved this Replacement Offering Document under the Regulations vides its Letter No. SCD/AMCW/MCBFPF/03/2020 dated July 14, 2020.

It must be clearly understood that in giving this approval, SECP does not take any responsibility for the financial soundness of the Fund nor for the accuracy of any statement made or any opinion expressed in this Offering Document.

Offering Document

This Offering Document sets out the arrangements covering the basic structure of the **ALHIMMF**. It sets forth information about the Fund that a prospective investor should know before investing in any type of Unit of the Fund. The provisions of the Trust Deed, the Rules, the Regulations, the Shariah guidelines, circulars, directives, etc. as specified hereafter govern this Offering Document.

If prospective investor has any doubt about the contents of this Offering Document, he/she/it should consult one or more from amongst their investment advisers, legal advisers, bank managers, stockbrokers or financial advisers, Shariah advisers to seek independent professional advice.

Investors must recognize that the investments involve varying levels of risk. The portfolio of the Fund consists of investments, listed as well as unlisted that are subject to market fluctuations and risks inherent in all such investments. Neither the value of the Units in the Fund nor the dividend declared by the Fund is, or can be, assured. Investors are requested to read the Risk Disclosure and Warnings statement contained in Clause 2.4 and Clause 9.1 respectively in this Offering Document.

(All Investments of the Fund shall be in adherence to the Islamic Shariah. It is possible that adherence to the Islamic Shariah will cause the Fund to perform differently from Funds with similar objectives, but that are not subject to the requirements of Islamic Shariah.)

Filing of the Offering Document

The Management Company has filed a copy of the Offering Document signed by the Chief Executive along with the Trust Deed with SECP. Copies of the following documents can be inspected at the registered office of the Management Company or the place of business of the Trustee:

- (1) License No. AMCW/03/MCBAHSIL/AMS/01/2019 dated August 22, 2019 granted by SECP to MCB-Arif Habib Savings and Investments Limited to carry out Asset Management;
- (2) License No. AMCW/04/MCBAHSIL/IAS/03/2019 dated August 22, 2019 granted by SECP to MCB-Arif Habib Savings and Investments Limited to carry out Investment Advisory Services;
- (3) Digital Custodian Company Limited as the Trustee of the Fund;
- (4) Trust Deed (the Deed) of the Fund;
- (5) SECP's Letter No. SCD/AMCW/MCBAHSIL/MCBFPF/50/2015 dated August 17, 2015 registering the Fund in terms of Regulation 44 of the NBFC and Notified Entities Regulations 2008;
- (6) Letters No. 13-48/0319 dated August 30, 2019 from Deloitte Yousuf Adil, Chartered Accountants, Auditors of the Fund, consenting to the issue of statements and reports;
- (7) Letters No. MCB-AHSIL-1/918/15/301 dated July 23, 2015 from Bawaney & Partners, Legal Advisers of the Fund, consenting to act as adviser;
- (8) SECP's letter No. SCD/AMCW/MCBAHSIL/MCBFPF/03/2020 dated 14th July, 2020 approving this Replacement Offering Document.

1. CONSTITUTION OF THE SCHEME

1.1 ³Constitution

The Fund is an open-ended scheme and has been constituted by a Trust Deed entered into at Karachi on dated 22 July, 2015, as amended through the modified and restated First Supplemental Trust Deed dated 17th July, 2020 and again registered under Sindh Act 2020, dated 13 August, 2021 between:

MCB-Arif Habib Savings and Investments Limited, a listed public limited company incorporated under the Companies Ordinance, 1984 (the "Ordinance"), having its registered

³ Amendment has been made through eleventh supplemental OD and trustee has given consent dated 28 September, 2021

office at 2nd Floor, Adamjee House, I. I. Chundrigar Road, Karachi, Pakistan (hereinafter called the "**Management Company**" which expression where the context so permits shall include its successors-in-interest and assigns) of the One Part;

And

Digital Custodian Company Limited (Formerly: MCB Financial Services Limited), a company incorporated in Pakistan under the Companies Ordinance, 1984 as a subsidiary of ISE Tower REIT Management Company Limited with its registered office at ISE Towers, 55-B, Jinnah Avenue (Blue Area) Islamabad & Business Address 4th Floor, Pardesi House, 2/1, R-Y-16, Old Queens Road, Karachi (hereinafter called the "**Trustee**", which expression, where the context so permits shall include its successors-in-interest and assigns) of the Second Part.

1.2 **Trust Deed (the "Deed")**

The Deed is subject to and governed by the Non-Banking Finance Companies (Establishment and Regulations) Rules, 2003 and Non-Banking Finance Companies and Notified Entities Regulations, 2008, Securities and Exchange Ordinance 1969, Companies Ordinance 1984 and all other applicable laws and regulations. The terms and conditions in the Deed and any supplemental deed(s) shall be binding on each Unit Holder. In the event of any conflict between the Offering Document and the Deed the latter shall supersede and prevail over the provisions contained in this Offering Document. In the event of any conflict between the Deed and the Rules or Regulations and Circulars issued by SECP, the latter shall supersede and prevail over the provisions contained in the Deed.

Furthermore, all Investments of the Fund Property shall be in accordance with the Islamic Shariah as advised by the Shariah Advisor. The Fund shall also be subject to the rules and the regulations framed by the State Bank of Pakistan with regard to the foreign investments made by the Fund and investments made in the Fund from outside Pakistan in foreign currency.

1.3 **Modification of Trust Deed**

The Trustee and the Management Company, acting together and with the approval of SECP, shall be entitled by supplemental deed(s) to modify, alter or add to the provisions of the Deed to such extent as may be required to ensure compliance with any applicable laws, Rules and Regulations.

Where the Deed has been altered or supplemented, the Management Company shall duly notify to the Unit Holders and posted on their official website.

⁴1.3 (A) **Introduction to Alhamra Islamic Money Market Fund**

Alhamra Islamic Money Market Fund is an Open Ended Shariah Compliant Money Market Scheme. The Fund has following features mentioned below:

- I. Dividend on daily basis will be distributed to the unit holder(s).
- II. Daily Dividend received by the Unit Holder(s) shall be REINVESTED.
- III. Dividend would be distributed to unit holders appearing in the unit holder register within cut-off time as mentioned in Annexure "C" on a daily basis.
- IV. For online Unit Holder(s), every day is a business day of the Fund.
- ~~V. The Fund will work on Back ward pricing (knowing pricing) method-~~

⁴ Addition has been made through ninth supplemental OD on which Trustee has given consent dated November 17, 2020 and deletion of clause has been made through Seventeenth Supplemental OD Dated: August 20, 2024 and further reinstated through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

1.4 Duration

The duration of the Fund is perpetual. However, SECP or the Management Company may wind it up or revoke, on the occurrence of certain events as specified in the Regulations.

1.5 Trust property

The aggregate proceeds of all Units issued from time to time after deducting Duties and Charges, Transactions Costs and any applicable Sales Load, shall constitute part of the Trust Property and includes the Investment and all income, profit and other benefits arising there from and all cash, bank balances and other assets and property of every description for the time being held or deemed to be held upon trust by the Trustee for the benefit of the Unit Holder(s) pursuant to the Deed but does not include any amount payable to the Unit Holders as distribution. However, any profit earned on the amount payable to the Unit Holders as distribution shall become part of the Trust Property.

1.6 Initial Offer and Initial Period

Initial Offer is made during the Initial Period which will be **two business days** and begins at the start of the banking hours on **12 November, 2015** and shall end at the close of the banking hours on **13 November, 2015**. During the Initial Period, the Units shall be issued at the Initial Price of Rs. 100 per Unit and subsequently at the offer price calculated and announced by the Management Company for every Dealing Day.

1.7 Transaction in Units after Initial Offering Period

Subsequently the Public Offering will be made at the Offer Price and redeemed at the Redemption Price. The Management Company will fix the Offer (Purchase) and Redemption (Repurchase) Prices for every Dealing Day on the basis of the Net Asset Value (NAV). The NAV based price shall be fixed after adjusting for the Sales Load as the case may be and any Transaction Costs that may be applicable. Except for circumstances elaborated in Clause 4.11 & 10.4 of this Offering Document, such prices shall be applicable to Purchase and Redemption requests, complete in all respects, received during the Business Hours on the Dealing Day.

1.8 Offering Document

The provisions of the Trust Deed, the Rules, the Regulations, circulars and the Directive issued by the Commission govern this Offering Document. It sets forth information about the Fund that a prospective investor should know before investing in any Unit. Prospective investors in their own interest are advised to carefully read this Offering Document to understand the Investment Policy, Risk Factors and Warning and Disclaimer and should also consult their legal, financial, Shariah adviser and/or other professional adviser before investing.

1.9 Modification of Offering Document

This Offering Document will be updated to take account of any relevant material changes relating to the Fund. Such changes shall be subject to prior consent of the Trustee, Shariah adviser and approval from the Securities and Exchange Commission of Pakistan (SECP) and shall be circulated to all Unit Holders and/ or publicly notified by advertisements in the newspapers subject to the provisions of the Rules and the Regulations and duly posted on official website of the Management Company.

1.10 Responsibility of the Management Company for information given in this Offering Document

The Management Company accepts the responsibility for the information contained in this Offering Document as being accurate at the date of its publication.

2. INVESTMENT OBJECTIVES, INVESTMENT POLICY, RESTRICTIONS, RISK DISCLOSURE AND DISCLAIMER

2.1 Investment Objective⁵

The Objective of the Fund is to provide a reasonable rate of return with a maximum possible capital preservation by investing primarily in liquid Shariah Compliant money market securities

2.1.1 Investment Policy⁶

Alhamra Islamic Money Market Fund is an Open-ended Shariah Compliant Money Market Scheme which primarily invests in Shariah Compliant Authorized Investments. The Fund shall be subject to such exposure limits as are specified in the Rules, the Regulations and directives issued by SECP from time to time.

2.1.1.1 Benchmark⁷

90% three (3) months PKISRV rates + 10% three (3) months average of the highest rates on savings account of three (3) AA rated scheduled Islamic banks or Islamic windows of conventional banks as selected by MUFAP.

2.1.1.2 Authorized Investments⁸

Alhamra Islamic Money Market Fund will make investments in line with its authorized investments. The Fund will be investing in a range of liquid Shariah compliant money market and Shariah compliant debt instruments. The portfolio will comprise of the following instruments:

- a) Bank Deposits in licensed Islamic Banks and licensed Islamic Banking windows of conventional Banks;
- b) Shariah compliant money market instruments such as Certificate of Islamic Investments (COII), with Commercial banks and DFIs;
- c) Shariah compliant money market instruments such as Certificate of Islamic Investments (COII), Certificate of Musharaka (COM) with NBFCs and Modaraba companies;
- d) Any other Shariah compliant structure, instrument or security including but not limited to Certificate of Deposit (CoD), Certificate of Musharaka (CoM), Musharaka, Modaraba, Ijarah, Murabaha, Salam, Istisna, etc provided by Federal Government, Provincial Government, Local Government, Government Agencies, Autonomous Bodies, public sector entities, private sector entities, licensed Islamic Banks and

⁵ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

⁶ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

⁷ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008 and further Amendment has been made through Nineteenth Supplemental OD on which Trustee has given consent dated January 8th, 2025.

⁸ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

- licensed Islamic Banking windows of conventional Banks as per the guidelines of the Fund’s Shariah Advisor;
- e) Subject to SECP or other regulatory approvals the Scheme may seek to invest in Shariah Compliant securities issued by Federal Government, Provincial Government, Local Government, Government Agencies, Autonomous bodies, public sector entities and private sector entities listed or otherwise and traded outside Pakistan on such terms, guidelines and directions as may be issued by SECP and the State Bank of Pakistan from time to time. Foreign investment by the Fund is subject to the following limits:
- (i) Maximum 30% of the Net Assets of the Fund; and
 - (ii) ii. The above percentage is subject to a cap of US\$ 15 million
- f) Any other securities or instruments that may be permitted by the Commission and the Shariah Board;

The maximum and minimum weightings of the Fund at any time in the Authorized Investments shall be as follows:⁹

Description	Minimum Entity Rating	Minimum Instruments Rating	Maximum Exposure	Minimum Exposure
Shariah compliant Money market Placements such as Islamic TDRs, Certificates of Musharaka (CoM), Islamic Certificates of Deposit (CoD), etc. with Islamic Commercial Banks, Islamic DFIs or Islamic windows of Commercial Banks/ DFIs.	AA (Double A)	Not Applicable	90%	0%
Islamic Commercial Paper and/ or Short Term Sukuk with Islamic Commercial Banks, Islamic DFIs or Islamic windows of Commercial Banks/ DFIs.	AA	Short-term Security – A1 (A One)	20%	0%
Islamic Commercial Paper and/ or Short Term Sukuk with NBFCs	AAA			
Islamic Commercial Paper and/ or Short Term Sukuk with Corporates	AA or N/A (in case entity rating is not available)			
Cash and near cash instruments which include cash in Bank Accounts (excluding TDRs), GOP Ijara Sukuk & Treasury Bills not exceeding 90 days maturity	AA (Double A) (For Banks only)	Not Applicable	100%	10%
Shariah Compliant Placements of funds (including Islamic TDRs, PLS Saving deposits, COD, COM, Certificate of Modaraba, Islamic Money Market Placements and other placements of the funds) with Non-Banking Finance Companies and Modarabas	AAA (Triple A)	Not Applicable	25%	0%

⁹ Amendment in Authorized Investment Table has been made through Thirteenth supplemental OD and Fifteenth Supplemental OD approved by SECP dated 27 December 2022 June 14, 2024.

Description	Minimum Entity Rating	Minimum Instruments Rating	Maximum Exposure	Minimum Exposure
Shariah Compliant Placements of funds (including Islamic TDRs, PLS Saving deposits, COD, COM, Islamic Money Market Placements and other clean placements of the funds) with all Microfinance Banks	AA (Double A)	Not Applicable		
Shariah Compliant Government Securities which include Government securities within 90 days maturities.	Not Applicable	Not Applicable	100% *	10%
Any other Shariah compliant investment which may be authorized by the Fund's Shariah Advisors and SECP	AAA for NBFC & Modaraba and AA for others	Long-term Security – AA (Double A) Short-term Security – A1 (A One)	Limit as per SECP Rules/ SECP Regulations/ SECP Directive	0%

*(including at least 10% in Shariah Compliant Government Securities not exceeding 90 days maturity)

Note:

Investments shall be made as per the authorized investment limits given above and may include the following mode of Shariah Transaction such as; principles of Bai'-Mu'ajjal, Bai'-Mussawwama, Bai'-Salam, Istisna'a, Mudaraba, Murabaha and Musharakah or any other structure as approved by the Shariah Advisor from time to time.

2.1.1.3 ¹⁰Foreign Investment:

The Trustee shall, if requested by the Management Company, open Bank Accounts titled “DCCL – Trustee Alhamra Islamic Money Market Fund” in foreign countries where investments are made on account of the Fund, if such investments necessitate opening and operation of Bank Accounts by the Trustee. For this purpose, the Trustee shall be deemed to be authorized to sign and submit the prescribed account opening forms of such Banks. The opening, operation and maintenance of such Bank Accounts in foreign countries shall always be subject to the approval of the SBP and SECP and the exchange control regulations, as well as any directives of the SBP and the Commission. Any such proposal by the Management Company shall be submitted to the Commission and SBP with the prior consent of the Trustee. While opening and operating any type of account and/or making investments in offshore countries on the instructions of the Management Company, if the Trustee is required to provide any indemnities to offshore parties then Trustee and the Fund would be counter indemnified by the Management Company to such extent.

2.1.2 Risk Control in the Investment Process

In line with the Investment Objective of the Scheme, the Investment Committee aims to identify investment opportunities which offer superior risk adjusted yields. The Investment Committee will be guided through the internal and external rating of the investee companies, research covering in-depth evaluation of the proposed investments and industry dynamics pertinent to the proposed investment.

The Investment process would adapt a preemptive risk management framework to dilute risk levels and volatility during the portfolio construction process. The investment restrictions defined in Clause 2.3 will also contribute to the reduction in overall risk pertinent to the portfolio and result in diversification of exposure.

¹⁰ Amendment has been made through eleventh supplemental OD and trustee has given consent dated 28 September, 2021

2.1.3 Management Company Can Alter Investment Mix

The Management Company can from time to time alter the weightings, subject to the specified limits as per Clause 2.1.1 above, between the various types of Authorized Investments if it is of the view that market conditions so warrant. The Funds not invested in the foregoing avenues shall be placed as deposit with scheduled banks.

2.2 Changes in Investment Policy

The Investment Policy will be governed by the Regulations and/or SECP directives. Any fundamental change in the Investment Policy will be implemented only after obtaining prior approval from SECP and giving 30 days prior notice to the Unit Holders as specified in the Regulations.

2.3 Investment Restrictions¹¹

- (a) The Trust Property shall be subject to such exposure limits or other prohibitions as are provided in the Regulations, Trust Deed, this Offering Document of the Fund, circulars and directives and shall also be subject to any exemptions that may be specifically given to the Fund by SECP and are explicitly mentioned under the heading Exceptions to Investment Restriction in this Offering Document or subsequently in writing. If and so long as the value of the holding in a particular company or sector shall exceed the limit imposed by the Regulations, the Management Company shall not purchase any further Investments in such company or sector. In the event Exposure limits are exceeded due to corporate actions including taking up rights or bonus issue and/or owing to appreciation or depreciation in value of any Investment, disposal of any Investment or Redemption of Units, the excess exposure shall be regularized in such manner and within such time as specified in the Regulations, circular or notification issued by SECP from time to time.
- (b) The Management Company, on behalf of the Fund, shall not enter into transactions with any broker that exceeds the limit provided in the Regulations and/ or circulars and notifications issued by the Commission from time to time.

Transactions relating to money market instruments and debt securities do not fall under this clause

- (c) No direct/indirect Exposure to equities, i.e. no Exposure in equities, CFS, spread transactions, etc.;
- (d) Rating of any NBFC and Modaraba with which funds are placed shall not be lower than AAA (Triple A);
- (e) Rating of any bank and DFI with which funds are placed shall not be lower than AA (Double A)
- (f) ¹²Rating of any long term security in the portfolio shall not be lower than AA (Double A) and Rating of any short-term security in the portfolio shall not be lower than A 1 (A One);
- (g) Time to maturity of any asset shall not exceed six months subject to the following exception note:

¹¹ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

¹² Amended through fifteenth supplemental OD approved by SECP dated 14 June, 2024.

Note:

The Scheme is allowed to invest in Shariah Compliant Government Debt Securities (“GDS”) quoted for trading on GDS Market of the Pakistan Stock Exchange, with a maturity exceeding six months and up to one year, for a period of twelve (12) months starting from December 06, 2023 unless further extended by SECP and subject to the following conditions;

- I. Requirement for weighted average time to maturity of the Net Asset of the Scheme including Shariah Compliant Government Securities shall remain as “not exceed ninety days”; and
- II. The monthly Fund Manager Report of the Scheme shall include the disclosure of the actual exposure in above referred GDS with a maturity exceeding six months and up to one year, calculated as a percentage of Net Assets of the Scheme.

In this Note, “Government Debt Security or GDS” means a debt security as specified in Regulation 6.2 of the Government Debt Securities Market Regulations, which states that;

Government Debt Securities shall be eligible to be quoted for trading on GDS Market of the Exchange:

- (a) Treasury-Bill (T-Bill)
- (b) Pakistan Investment Bond (PIB) – Fixed and Floater
- (c) Government of Pakistan Ijara Sukuk – Fixed Rental Rate and Variable Rental Rate
- (d) Any other Government Debt Security, including Debt Securities issued by the federal government, any provincial government, local government, local authority and any statutory bodies authorized by SBP and allowed for trading by the Exchange with the approval of the Commission from time to time.

- (h) Weighted average time to maturity of the net assets shall not exceed 90 days.
- (i) The Management Company on behalf of the Scheme shall not:
 - i. Make Investments in Non-Shariah compliant instruments and against the guidelines of Shariah Advisor of the Fund.
 - ii. Purchase or sell -
 - (a) Bearer securities;
 - (b) Securities on margin;
 - (c) Real estate, commodities or commodity contracts;
 - (d) Securities which result in assumption of unlimited liability (actual or contingent);
 - (e) Anything other than Authorized Investments as defined herein;
 - iii. Participate in a joint account with others in any transaction;
 - iv. Take exposure to equities;
 - v. Affect a short sale in a security whether listed or unlisted;
 - vi. Purchase any security in a non-Shari’ah compliant forward and future contract;
 - vii. Take Exposure in any other Collective Investment Scheme;
 - viii. Lend/finance, assume, guarantee, endorse or otherwise become directly or Contingently Liable for or in connection with any obligation or indebtedness of any person as specified:
 - ix. Make any investment which will vest with the Management Company or its group the management or control of the affairs of the investee company;

- x. Invest in securities of the Management Company;
 - xi. Issue a senior security which is either stock or represents indebtedness, without the prior written approval of the Commission;
 - xii. Apply for de-listing from stock exchange, unless it has obtained prior written approval of the Commission;
 - xiii. Sell or issue Units for consideration other than cash unless permitted by the Commission on the basis of structure and investment policy of the Scheme;
 - xiv. Merge with, acquire or take over any scheme, unless it has obtained the prior approval of the SECP in writing to the scheme of such merger, acquisition or take over;
 - xv. Invest the subscription money until the closure of initial offering period;
 - xvi. Enter on behalf of the Scheme, into underwriting or sub-underwriting contracts;
 - xvii. Subscribe to an issue underwritten, co-underwritten or sub-underwritten by group companies of the Management Company;
 - xviii. Pledge any of the securities held or beneficially owned by the Scheme except as allowed under the Regulations;
 - xix. Accept deposits; and
 - xx. Make a loan or advance money to any person from the assets of the Scheme.
- (j) ¹³The investment in issued debt securities of a company shall not, at any time, exceed an amount equal to fifteen per cent (15%) of total Net Assets of the Scheme or fifteen per cent (15%) of that single issue, whichever is lower. In all other cases the exposure limit of ten per cent (10%) as specified in Regulation No. 55(5) and (6) of the Regulations shall prevail.
- (k) Exposure to any debt issue of a company shall not exceed Fifteen per cent (15%) of that issue.
- (l) The Management Company shall not invest more than thirty five per cent (35%) of the total Net Assets of the Scheme in securities of any one sector as per classification of the stock exchange.
- (m) Where the Exposure of the Scheme exceeds the limits specified in (i), (j) or (k) of this Clause because of corporate actions including taking up rights or bonus issue or due to market price increase or decrease in net assets due to redemption the excess Exposure shall be regularized within four (4) months of the breach of limits.
- (n) The Management Company, on behalf of the Scheme, shall not take Exposure of more than thirty five per cent (35%) of the total Net Assets of the Scheme in any single group. For this purpose, “group” means persons having at least 30% or more shareholding in any other company, as per publicly disclosed information.
- (o) The Management Company, on behalf of the Scheme, shall not take Exposure of more than ten per cent (10%) of the total Net Assets of the Scheme in listed group companies of the Management Company and such Exposure shall only be made through the secondary market.
- (p) In case of redemptions requests are pending due to constraint of liquidity in the Fund, for more than the period as stipulated in the Regulations, the Management Company shall not make any fresh investment or rollover of any investment.

¹³ Trustee has given consent on the eight supplemental Offering Document dated 20 August, 2020.

- (q) The Management Company on behalf of the Scheme shall maintain minimum cash and near cash instruments subject to applicable Regulations, Circulars or Directives issued by the Commission. The present limit for the Scheme is 10% of the total Net Assets of the Scheme. Cash and near cash instruments include cash in bank accounts (excluding TDRs) and treasury bills not exceeding ninety (90) days to maturity.

Exemption to Investment Restrictions

In order to protect the right of the Unit Holders, the Management Company may take an Exposure in any Shariah compliant unauthorized investment due to recovery of any default proceeding of any counter party of any Authorized Investment with the approval of the Commission and the Shariah advisor.

2.3.1 Shariah Compliant Financing Arrangements¹⁴

- (a) Subject to any statutory requirements for the time being in force and to the terms and conditions herein contained, the Management Company may arrange Shariah Compliant financing for account of the Scheme, with the approval of the Trustee, from Banks, Financial Institutions, or such other companies as specified by the Commission from time to time and approved by the Shariah Advisor. The financing, however, shall not be resorted to, except for meeting the redemption requests and shall be repayable within a period of ninety days and such borrowing shall not exceed fifteen (15) percent of the Net Assets or such other limit as specified by the Commission of the scheme at the time of borrowing.-

If subsequent to such borrowing, the Net Assets are reduced as a result of depreciation in the market value of the Trust Property or redemption of Units, the Management Company shall not be under any obligation to reduce such borrowing.

- (b) Neither the Trustee, nor the Management Company shall be required to issue any guarantee or provide security over their own assets for securing such financings from banks, financial institutions and non-banking finance companies. The Trustee or the Management Company shall not in any manner be liable in their personal capacities for repayment of such financings.
- (c) For the purposes of securing any such borrowing, the Trustee may on the instruction of the Management Company mortgage, charge or pledge in any manner all or any part of the Trust Property provided that the aggregate amount secured by such mortgage, charge or pledge shall not exceed the limits provided under the Regulations and/or any law for the time being in force.
- (d) Neither the Trustee nor the Management Company shall incur any liability by reason of any loss to the Trust or any loss that a Unit Holder(s) may suffer by reason of any depletion in the Net Asset Value that may result from any financing arrangement made hereunder in good faith.

2.3.2 Restriction of Transactions with Connected Persons

- (a) The Management Company in relation to the Scheme shall not invest in any security of a company if any director or officer of the Management Company owns more than five per cent (5%) of the total amount of securities issued or, the directors and officers of the Management Company own more than ten per cent (10%) of those securities collectively subject to exemption provided in the Regulations.

¹⁴ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

- (b) The Management Company on behalf of the Scheme shall not without the approval of its Board of Directors in writing and consent of the Trustee, purchase or sell any security from or to any Connected Person or employee of the Management Company.
- (c) Provided that above shall not be applicable on sale or redemptions of Units.
- (d) All transactions carried out by or on behalf of the Scheme with connected person(s) shall be made as provided in the Constitutive Documents, and shall be disclosed in the Scheme's annual reports.

2.4 Risk Disclosure

Investors must realize that all investments in mutual Funds and securities are subject to market risks. Our target return / dividend range cannot be guaranteed and it should be clearly understood that the portfolio of the Fund is subject to market price fluctuations and other risks inherent in all such investments. The risks emanate from various factors that include, but are not limited to:

- (1) **Interest Rate Risk**¹⁵ - A rise or decline in interest rates during the investment term may result in a change in return provided to the investors
- (2) **Government Regulation Risk** – Government policies or regulations are more prevalent in some securities and financial instruments than in others. Funds that invest in such securities may be affected due to change in these regulations or policies, which directly or indirectly affect the structure of the security and/or in extreme cases a governmental or court order could restrain payment of capital, principal or income.
- (3) **Credit Risk** - Credit Risk comprises Default Risk and Credit Spread Risk. Each can have negative impact on the value of the income and money market instruments including Sukuks etc:
 - **Default Risk** - The risk that the issuer of the security will not be able to pay the obligation, either on time or at all;
 - **Credit Spread Risk** - The risk that there may be an increase in the difference between the return/markup rate of any issuer's security and the return/markup rate of a risk free security. The difference between this return/mark up rates is called a "credit spread". Credit spreads are based on macroeconomic events in the domestic or global financial markets. An increase in credit spread will decrease the value of income and including money market instruments;
- (4) **Price Risk** - The price risk is defined as when the value of the Fund, due to its holdings in such securities rises and falls as a result of change in market rates.
- (5) **Liquidity Risk** – Liquidity risk is the possibility of deterioration in the price of a security in the Fund when it is offered for sale in the secondary market.
- (6) **Settlement Risk** – At times, the Fund may encounter settlement risk in purchasing / investing and maturing/ selling its investments which may affect the Fund's performance etc.

¹⁵ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

- (7) **Reinvestment Rate Risk** –In a declining interest/ markup rate economic environment, there is a risk that maturing securities or coupon payments will be reinvested at lower rates, which shall reduce the return of the Fund compared to return earned in the preceding quarters.
- (8) **Events Risk** - There may be adjustments to the performance of the Fund due to events including but not limited to, natural calamities, market disruptions, mergers, nationalization, insolvency and changes in tax law.
- (9) **Redemption Risk** - There may be special circumstances in which the redemption of Units may be suspended or the redemption payment may not occur within six working days of receiving a request for redemption from the investor.
- (10) **Shari’ah non-compliance Risk** - The risk associated with employing funds in investments that are not compliant with Shariah.
- (11) **¹⁶Distribution Risk:** Dividends distribution may also be liable to tax because the distributions are made out of the profits earned by fund and not out of the profits earned by each unit holder. Unit holders who invest in a fund before distribution of dividends may be liable to pay tax even though they may not have earned any gain on their investment as return of capital to investors upon distribution is also taxable. **Shariah non-compliance Risk** - The risk associated with employing funds in investments that are not compliant with Shariah.

2.4.1 There may be times when a portion of the investment portfolio of the Scheme is not compliant either with the investment policy or the minimum investment criteria of the assigned ‘category’. This non-compliance may be due to various reasons including, adverse market conditions, liquidity constraints or investment – specific issues. Investors are advised to study the latest Fund Manager Report specially portfolio composition and Financial Statements of the Scheme to determine what percentage of the assets of the Scheme, if any, is not in compliance with the minimum investment criteria of the assigned category. The latest monthly Fund Manager Report as per the format prescribed by Mutual Funds Association of Pakistan (MUFAP) and financial statements of the Scheme are available on the website of the Management Company and can be obtained by calling/ writing to the Management Company.

2.5 ¹⁷Disclaimer

The Units of the Trust are not bank deposits and are neither issued by, insured by, obligations of, nor otherwise supported by SECP, any Government agency, the Trustee (except to the extent specifically stated in this document and the Deed) or any of the shareholders of the Management Company or any other bank or financial institution. The portfolio of the Fund is subject to market risks and risks inherent in all such investments. Fund target return/ dividend range cannot be guaranteed. Fund’s unit price is neither guaranteed nor administered/ managed. It is based on the NAV that may go up or down depending upon the factors and forces affecting the capital markets and profit rates.

¹⁶ Amendment has been made through ninth supplemental OD on which trustee has given consent dated November 17, 2020

¹⁷ Amendment has been made through ninth supplemental OD on which trustee has given consent dated November 17, 2020

2.6 ¹⁸Cleansing/Purification Process

A. Non-Shariah compliant Investment

This refers to the Shariah non-compliant investment made by the Fund Manager and any other shari’ah compliant investment which subsequently became Non-Shariah compliant. The said investment will be disposed of / withdrawn on priority basis. In the event, the disposal/withdrawal of the investment resulted in gain (through capital gain and/or dividend), the gain is to be channeled to any other charitable bodies as advised by the Shariah adviser. If the disposal/withdrawal of the investment resulted in losses to the Shariah-compliant funds, the losses are to be borne by the Fund Manager.

All costs incurred during the acquisition and disposal process, whether the investment has resulted in gain or losses, are to be borne by the Fund Manager.

B. Reclassification of Shariah Status of Investments For The Shariah-Compliant Funds

A security may be reclassified as Shari’ah non-compliant in the periodic review of the securities by the commission or any other relevant Islamic Shari’ah competent authorities. If the value of such Shariah non-compliant investment exceeds the original investment cost, such securities should be disposed as soon as practicable, which in any event such disposal should be done within one (01) month after the announcement day or receipt of such notice.

If the Shariah non-compliant investment is below the original investment cost, such securities is allowed to be kept until the total amount of dividends received and/or the market value/price equal the original investment costs. When the value of Shariah non-compliant investment equals the original investment cost, such securities should be disposed as soon as practicable, which in any event such disposal should be within 60 days.

3. OPERATORS AND PRINCIPALS

3.1 Management Company

3.1.1 Organization

MCB- Arif Habib Savings and Investments Limited (MCB-AH) is a listed public limited company incorporated in Pakistan under the Companies Ordinance, 1984. MCB-AH is registered as a non-banking finance company under the Rules and licensed by the Commission to provide asset management and investment advisory services under the Regulations. MCB-AH is also licensed by the Commission to operate as a Pension Fund Manager under the Voluntary Pension System Rules, 2005.

MCB-AH started its operations by offering two mutual funds with a total seed capital of Rs. 500 million in March 2002. In the year 2010, the process of merger was initiated and on June 27, 2011, MCB Asset Management Company Limited was amalgamated with and into Arif Habib Investments Limited. Currently, MCB-AH is managing 15 open-ended Collective Investment Schemes and 2 Voluntary Pension Schemes. MCB-AH is also managing numerous separately managed accounts. The Assets under Management (AUM) of MCB-AH as at June 30, 2020 is Rupees Sixty Three billion Four Hundred Twenty Three million (Rs. 63.423 billion).

3.1.2 Principle Shareholders

Categories of Shareholders	Shareholders	Shares Held	Percentage

¹⁸ Addition has been made through ninth supplemental OD on which trustee has given consent dated November 17, 2020

Directors and their spouse(s) and minor children			
MR. NASIM BEG	3	26,322	0.04
MIAN MOHAMMAD MANSHA	1	500	0.00
MR. MUHAMMAD SAQIB SALEEM	1	500	0.00
MIRZA QAMAR BEG	1	500	0.00
HAROUN RASHID	1	500	0.00
AHMED JAHANGIR	1	500	0.00
ABDUS SAMAD	2	504	0.00
Associated Companies, undertakings and related parties			
MCB BANK LIMITED - TREASURY	1	36,956,768	51.33
ARIF HABIB CORPORATION LIMITED	1	21,664,167	30.09
ADAMJEE INSURANCE COMPANY LIMITED	1	5,462,000	7.59
Executives	-	-	-
Public Sector Companies and Corporations	1	70	0.00
Banks, development finance institutions, non-banking finance companies, insurance companies, takaful, modarabas and pension funds	1	11,470	0.02
Mutual Funds			
CDC - TRUSTEE NIT-EQUITY MARKET OPPORTUNITY FUND	1	900,000	1.25
General Public			
a. Local	850	3,133,136	4.35
b. Foreign	1	4	0.00
Foreign Companies	1	2,961,000	4.11
Others	13	882,059	1.23
Totals	881	72,000,000	100.00

3.2 Board of Directors of the Management Company –

Name	Address	Position	Other Directorships
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Mr. Haroun Rashid	A-15,Nisar Road, The Cantonment, Lahore	Chairman/ Director	<ol style="list-style-type: none"> 1. Pakistan Cable Ltd 2. Heritage Developments 3. Wickham Court Freehold Ltd
Mr. Nasim Beg	F 61/6, Block 4, Clifton, Karachi	Vice Chairman/ Director	<ol style="list-style-type: none"> 1. Pakarab Fertilizers Limited 2. Pakistan Opportunities Limited 3. Arif Habib Corporation Limited 4. Arif Habib Dolmen REIT Management Limited 5. Safe Mix Concrete Limited 6. Power Cement (Pvt) Limited 7. Arif Habib Consultancy (Pvt) Ltd 8. Aisha Steels Mills Limited
Mr. Kashif .A. Habib	House # 86 2, Khayaban-e- Sehar, Street # 10, Phase VI, DHA, Karachi	Director	<ol style="list-style-type: none"> 1. Aisha Steel Mills Limited 2. Arif Habib Corporation Limited 3. Fatima Fertilizer Company Limited 4. Power Cement Limited 5. Safe Mix Concrete Limited 6. Arif Habib Foundation 7. Black Gold Power Limited 8. Fatimafert Limited 9. Fatima Cement Limited 10. Fatima Packaging Limited 11. Pakarab Fertilizers Limited 12. Siddiqsons Energy Limited 13. AHA Trading House (Private) Limited 14. Alternates (Private) Limited 15. Arif Habib Equity (Pvt.) Limited 16. Arif Habib Real Estate Services (pvt.) Limited 17. Essa Textile And Commodities (private) limited 18. Nooriabad Spinning Mills (private) limited 19. Rotocast Engineering Company (pvt.) Limited
Mr. Qamar Beg	H- 64/1, Street # 25, Khayaban- e- Muhahid DHA- Phase 5, Karachi	Director	None
Mr. Ahmed Jahangir	85-C,Model Town, Lahore	Director	<ol style="list-style-type: none"> 1. Nishat Mill Ltd 2. Hyundai Nishat motor company Private Limited
Syed Savail Meekal Hussain	House No. 30-C, Sarwar Road, Lahore Cantonment, Lahore	Director	Sayyed Engineering Limited (CEO)
Ms. Marva Adil Khan	House No. 21-E-A-1, Gulberg 3, Lahore	Director	None
Muhammad Saqib Saleem		CEO/ Director	None

Mr. Haroun Rashid- Chairman/Director

Mr. Rashid besides holding this office also serves in senior positions of several prestigious organizations. He has vast international and local experience to his credit and is a regular speaker at conferences worldwide. His extensive portfolio includes being Managing Director for ANZ Securities Asia Limited, Hong Kong and Kashmir Edible Oils Limited, Pakistan as well as Assistant Director at Grindlays Brandts Limited, London. He has held the position of Director at Financial Executives Institute, Hong Kong and Union Bank Limited, Pakistan. He has also served as the Chairman of All Pakistan Solvent Extractors Association & Governor of Lahore General Hospital.

Mr. Rashid is a Fellow Member of the Institute of Chartered Accountants of England & Wales, London.

Nasim Beg – Vice Chairman / Director

Mr. Beg, a Fellow Member of the ICAP, is the Director of MCB-Arif Habib Savings and Investments Limited, an Asset Management Company that he conceived, set up and headed as Chief Executive till June 2011. He has over forty years of experience in the business world. Mr. Beg has served as the Deputy Chief Executive of NIT, which he joined during its troubled period and played an instrumental role in its turn around and later served as the acting CEO for a few months. He has been associated on senior positions with other asset management & investment advisory companies and the automobile industry. He served as a Member of the Prime Minister’s Economic Advisory Council (EAC) and is a Director for several prestigious organizations.

Mr. Muhammad Saqib Saleem - Chief Executive Officer & Director

Mr. Saleem is a Fellow member of the Institute of Chartered Accountants of Pakistan. He has over 17 years of working experience which includes 11 years of post-qualification experience with leading institutions such as JS Investments Limited (formerly JS ABAMCO Limited), Habib Bank Limited and Atlas Asset Management Limited. Before joining the Company in 2007, Mr. Saleem was heading the Internal Audit Department of Atlas Asset Management Limited which includes Risk Management and Compliance. He was performing as Chief Operating Officer & Company Secretary before being elevated to CEO. Mr. Saleem is a member of SECP’s Technical Committee on “Pension under National Financial Inclusion Strategy” and has been a member of Technical Committees constituted by Mutual Fund Association of Pakistan.

Mr. Ahmed Jahangir - Director

Mr. Jahangir has a diverse experience, ranging from the textile sector to finance. He is currently the Executive Director, Head of Home Textile Business Unit at Nishat Textile Mills. Before this, he was working as the Director Marketing, Head of International Marketing of Yarn, Fabric and Home Textile Made ups. Mr. Jahangir has worked briefly in the investment banking sector as well. He joined Fidelity Investment Bank Limited in 2001, and served as a Member of the Board of Directors.

He has completed his MBA from the LUMS after receiving a BBA-Finance degree from Boston University, MA USA.

Mr. Qamar Beg Director

Mirza Qamar Beg has been Pakistan’s Ambassador to Italy, Commerce Secretary, and Provincial Chief Secretary. He has also been Chairman and CEO of Pakistan Steel, and has served on several Boards, including the State Bank of Pakistan and the National School of Public Policy, in addition to certain private sector Corporates.

He has also been the President of World Food Programme, the UN agency, with presence in around 80 countries, tasked to fight hunger.

A visiting Fellow at Cambridge University, he has been working on Poverty related issues, with a particular focus on Institutions.

An author of several reports and research papers, Mr. Qamar is a recipient of one of the highest civil awards of Italy.

Syed Savail Meekal Hussain - Director

Syed completed his graduation (B.Sc Economics) from University College of London in the year 2003 and post-graduation (M.A. – Global Political Economy) from University of Sussex in the year 2006. In 2019, Syed attended the President Management Program at the Harvard University. Currently serving as the Chief Executive Officer of Sayyed Engineers

Limited – the makers of PIANO and Tempo Stationary Brands, he has also held various positions as under:

- Convener, Working Group on National Museum of Science & Technology (NMST) and National Educational Equipment Centre (NEEC), Lahore (2019);
- Member, Board of Directors, Pakistan Television Corporation (2018-19);
- Director / Member of the Board of Investment, Government of Pakistan (2014-2017);
- Member of the Prime Minister’s Panel of Economists (2008-10);
- Consulted for the United Nations Development Programme UNDP; and
- Member of the Adjunct faculty in the Economics Department at the Lahore University of Management Sciences.

Besides above, Syed has also contributed in various publications. Syed writes and teaches regularly in a wide range of academic and professional publications and institutions at home and abroad.

Mr. Kashif A. Habib- Director

Mr. Kashif A. Habib is the Chief Executive of Power Cement Limited and Safemix Concrete Limited. Being a member of the Institute of Chartered Accountants of Pakistan (ICAP), he completed his articleship from A.F. Ferguson & Co. He has to his credit four years of experience in Arif Habib Corporation Limited as well as over nine years’ experience as an Executive Director in cement and fertilizer companies of the group.

Ms. Mavra Adil Khan- Director

Ms. Mavra Adil Khan completed her graduation (Bachelor of Science (Honors)) from Lahore University of Management Sciences in the year 2010 and post-graduation (MBA) from INSEAD in the year 2016. Currently serving as Head of Marketing of Uber Pakistan, she has also held various positions as under:

- Kashf Foundation – HR Associate (2010-2011)
- Unilever – HR Business Partner, Leadership Development Manager, Management Trainee – Pakistan & Sri Lanka (2011-2014)
- MCB Bank Limited – Unit Head Talent Acquisition, Officiating Department Head Talent Acquisition (2014-2015) and
- Amazon – Senior Marketing Manager (2016-2018).

3.3 Profile of the Management

Mr. Muhammad Saqib Saleem - Chief Executive Officer

Mr. Saleem is a Fellow member of the Institute of Chartered Accountants of Pakistan. He has over 17 years of working experience which includes 11 years of post-qualification experience with leading institutions such as JS Investments Limited (formerly JS ABAMCO Limited), Habib Bank Limited and Atlas Asset Management Limited. Before joining the Company in 2007, Mr. Saleem was heading the Internal Audit Department of Atlas Asset Management Limited which includes Risk Management and Compliance. He was performing as Chief Operating Officer & Company Secretary before being elevated to CEO. Mr. Saleem is a member of SECP’s Technical Committee on “Pension under National Financial Inclusion Strategy” and has been a member of Technical Committees constituted by Mutual Fund Association of Pakistan.

Mr. Muhammad Asim, CFA - Chief Investment Officer

Asim holds more than 12 years Investment Management Experience and is associated with MCB Arif Habib since 2008. He started his career as a Buy Side Analyst and progressively took various roles in Fund Management including Research supervision and Head of

Equities. For the decade 2008-2017, core Equity Fund return was nearly double the benchmark KSE100 Index while beating 90% of Equity Funds Industry, holding top position on several instances on yearly returns. Asim has managed funds in equity, fixed income and hybrid strategies and has overseen funds in both active and passive styles. Macro driven Top Down approach is his key strength.

Mr. Asim is an MBA with majors in Finance from Institute of Business Administration, Karachi. He also holds CFA Charter from CFA Institute, USA. Asim has attended Harvard University, USA for Investment Management Workshop in 2018. Asim has served as member of Board of Directors and as General Secretary of CFA Society Pakistan. He has also served as Country Representative & GIPS Chair for Global Investment Performance Standards by CFA Institute. He has also has served as mentor, grader and judge for Research and Capital Markets Annual Awards for more than 7 years and has represented CFA Society Pakistan on various Academic and Professional Domestic & Int'l Forums including CFA Institute Global Research Challenge as a Judge.

Mr. Muhammad Asif Mehdi Rizvi - Chief Operating & Financial Officer

Mr. Asif is a Fellow member of the Institute of Chartered Accountants of Pakistan having post qualification of over 12 years with over eleven years in the Asset Management Industry. Previously, he had also worked as Head of Compliance in Faysal Asset Management Limited and Head of Fund Accounting at Arif Habib Investments Limited. He completed his articles with KPMG Taseer Hadi & Co. Chartered Accountant.

He was also member of Accounting Standards Committee of ICAP in 2010-2011 & 2011-2012.

Mr. Junaid Qamar - Head of Sales

Mr. Junaid is a seasoned Investments and Sales professional with over 16 years of experience. He has delivered value results in various job functions, with extensive experience in spearheading business growth strategies.

Mr. Junaid Qamar holds a Bachelors degree (BS – Accounting) from College of Staten Island, NY, USA (2000) and a Masters degree (MBA – Finance & Investments) from Wagner College, NY, USA (2002).

Prior to his experience at MCB Arif Habib Savings & Investments Limited, he was associated with Soneri Bank Limited where he was serving as the Head – Money Market & Fixed Income. With a blend of extensive experiences in the past, Mr. Junaid has also been associated with Arif Habib Investments, Pearson Inc. NY, USA and UBL Fund Managers. He is currently serving Director of Financial Market Association as well.

Mr. Khurram Bashir - Head of Separately Managed Accounts

Khurram having a total 10years of diversified experience of AMC and FMCG sector. He started his career as a Buy Side Analyst from KASB Funds back in 2006. Later he moved into Fund Management and Managing KASB Stock market and Balanced Fund.

In 2011, he moved to Nestle in a Treasury Manager role, where he managing Investment, Debt, Risk and Cash Management for the Nestle Pakistan Limited.

Mr. Khurram is an MSC in Economics and Finance from International Islamic University Islamabad.

3.3.1 Performance of Listed Associated Companies

Pak Arab Fertilizer Limited

Rupees in million

Year Ended December	2018	2017	2016	2015	2014
Profit/(loss) before tax	(10,955)	(3,516)	(3,019)	1,114	(25)
Profit/(loss) after tax	(8,212)	(3,942)	(1,927)	2,460	(45)
Paid up Capital	4,500	4,500	4,500	4,500	4,500
Shareholders' Equity	5,129	19,701	17,507	19,411	16,273
Total Assets	49,981	61,483	60,561	52,727	48,148
Earnings/(Loss) per share		(8.76)	(4.28)	5.47	(0.10)
Cash dividend (%)	-	-	-	-	-
Bonus (%)	-	-	-	-	-

Arif Habib Corporation Limited

Rupees in million

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	(902)	948	2,381	1,568	4,245
Profit/(loss) after tax	(964)	821	2,391	1,281	4,439
Paid up Capital	4,538	4,538	4,538	4,538	4,538
Shareholders' Equity	19,878	29,903	30,469	29,063	29,445
Total Assets	26,708	38,946	37,735	36,764	39,594
Earnings/ (Loss) per share (Rs.)	(2.12)	1.81	5.27	2.82	9.78
Cash Dividend (%)	-	20%	30%	25%	40.00%
Bonus (%)	Nil	Nil	-	-	-

Pakistan Cables Limited

Rupees in Millions

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	176	344	624	407	250
Profit/(loss) after tax	126	305	479	264	189
Paid up Capital	356	285	285	285	285
Shareholders' Equity	4,878	3,758	3,112	2,981	2,523
Total Assets	8,432	7,171	5,790	5,076	4,166
Earnings per share (Rs.)	3.56	9.94	16.81	9.29	6.65
Cash Dividend (%)	25%	60%	105%	45%	30%
Bonus per share (%)	Nil	Nil	Nil	Nil	Nil

Aisha Steel Mills Limited

Rupees in million

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	(412)	1,916	882	(192)	(1,488)
Profit/(loss) after tax	254	1,283	1,020	(155)	(1,211)
Paid up Capital	6,813	7,481	7,333	5,157	5,157
Shareholders' Equity	8,747	8,491	6,700	2,655	2,811
Total Assets	32,731	20,426	18,184	15,352	15,337
Earnings/(Loss) per share (Rs.)	0.26	1.57	1.74	(1.35)	(4.97)
Cash dividend (%)	Nil	Nil	Nil	Nil	Nil
Bonus (%)	Nil	Nil	Nil	Nil	Nil

Power Cement

Rupees in million

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	(412)	349	565	765	616
Profit/(loss) after tax	582	320	467	486	434
Paid up Capital	10,634	10,634	3,657	3,657	3,657
Shareholders' Equity	12,222	11,299	8,394	2,348	1,862
Total Assets	40,008	24,517	11,387	6,243	5,988
Earnings/(Loss) per share (Rs.)	0.55	0.32	1.14	1.33	1.19
Cash dividend (%)	Nil	Nil	Nil	Nil	Nil

Arif Habib Dolmen REIT Management Limited

Rupees in Millions

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	3,014	2,773	2,582	2,319	181
Paid up Capital	22,237	22,237	22,237	22,237	22,237
Unit Holder's Fund	46,233	42,232	42,399	40,886	23,219
Total Assets	47,022	42,998	41,735	40,261	22,688
Earnings/ (Loss) per share (Rs.)	3.09	2.27	1.70	7.98	0.08
Dividend (%)	13.2%	12.00%	11.50%	10.40%	0.76%

Fatima Fertilizer Company Limited

Rupees in Millions

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	17,193	16,790	12,736	11,626	11,548
Profit/(loss) after tax	12,070	11,914	13,272	10,576	9,254
Paid up Capital	21,000	21,000	21,000	21,000	21,000
Shareholders' Equity	78,008	69,595	53,741	47,374	40,228
Total Assets	155,116	128,208	99,336	110,597	94,789
Earnings/ (Loss) per share (Rs.)	5.75	5.67	5.04	4.66	4.41
Cash Dividend (%)	20%	17.5%	22.5%	32.5%	-

Safe Mix Concrete Products Ltd

Rupees in Millions

Year Ended June	2019	2018	2017	2016	2015
Profit/(loss) before tax	(39)	4	(19)	(55)	30
Profit/(loss) after tax	(28)	2	(16)	(37)	22
Paid up Capital	250	250	250	250	250
Shareholders' Equity	188	241	239	256	298
Total Assets	609	754	504	454	458
Earnings/ (Loss) per share (Rs.)	(1)	0	(1)	(1)	1
Bonus per share (%)	Nil	Nil	Nil	Nil	Nil

3.4 Existing Schemes under Management and their performance -

Name: MCB-Cash Management Optimizer

Date of Launching:	1-Oct-09
Category of Fund:	Money Market Scheme
NAV on June 30, 2017:	Rs. 10,093.005 millions
NAV on June 30, 2018:	Rs. 11,992.656 millions
NAV on June 30, 2019:	Rs. 13902.616 millions
Par value of unit:	Rs. 100
NAV per unit on June 30, 2017:	Rs. 100.5342
NAV per unit on June 30, 2018:	Rs. 105.9707
NAV per unit on June 30, 2019:	Rs. 100.6423
Distribution (June 30, 2017)	Rs. 6.9 per unit
Distribution (June 30, 2018)	Rs. 5.4255 per unit
Distribution (June 30, 2019)	Rs. 8.48 per unit
Return since inception:	9.02%

Latest five financial years Returns:

2015	2016	2017	2018	2019
8.83%	5.77%	7.11%	5.41%	8.88%

Name: MCB-Pakistan Stock Market Fund

Date of Launching:	11-Mar-02
Category of Fund:	Equity Scheme
NAV on June 30, 2017:	Rs. 11,629.17 millions
NAV on June 30, 2018:	Rs. 10,112.584 millions
NAV on June 30, 2019:	Rs. 9,555.834 millions
Par value of unit:	Rs. 50
NAV per unit on June 30, 2017:	Rs. 102.5017
NAV per unit on June 30, 2018:	Rs. 94.8056
NAV per unit on June 30, 2019:	Rs. 79.3006

Distribution (June 30, 2017)	Rs. 10 per Unit
Distribution (June 30, 2018)	Nil
Distribution (June 30, 2019)	Nil
Return since inception:	2447.02%

Latest five financial years Returns:

2015	2016	2017	2018	2019
39%	5.25%	29.54%	-7.51%	-16.35%

Name: MCB Pakistan Sovereign Fund

Date of Launching:	1-Mar-03
Category of Fund:	Income Scheme
NAV on June 30, 2017:	Rs. 1,351 million
NAV on June 30, 2018:	Rs. 585 million
NAV on June 30, 2019:	Rs. 630 million
Par value of unit:	Rs. 50
NAV per unit on June 30, 2017:	Rs. 53.13
NAV per unit on June 30, 2018:	Rs. 55.83
NAV per unit on June 30, 2019:	Rs. 51.33
Distribution (June 30, 2017)	Rs. 3.2 per unit
Distribution (June 30, 2018)	Rs. 2.75 per unit
Distribution (June 30, 2019)	Rs. 4.13 per unit
Return since inception:	8.02%

Latest five financial years Returns:

2015	2016	2017	2018	2019
16.58%	7.30%	5.89%	5.08%	7.88%

Name: Alhamra Islamic Asset Allocation Fund

Date of Launching:	2-May-06
Category of Fund:	Shariah Compliant Islamic Asset Allocation Scheme
NAV on June 30, 2017:	Rs. 1,485 millions
NAV on June 30, 2018:	Rs. 3,634 millions
NAV on June 30, 2019:	Rs. 2,973.087 millions
Par value of unit:	Rs. 50
NAV per unit on June 30, 2017:	Rs. 73.01
NAV per unit on June 30, 2018:	Rs. 70.0492
NAV per unit on June 30, 2019:	Rs. 63.8246
Distribution (June 30, 2017)	Rs. 8 per unit
Distribution (June 30, 2018)	Nil

Distribution (June 30, 2019) Nil
 Return since inception: 254.10%

Latest five financial years Returns:

2015	2016	2017	2018	2019
35.59%	5.09%	27.74%	-4.06%	-8.89%

Name: Pakistan Cash Management Fund

Date of Launching: 20-Mar-08
 Category of Fund: Money Market Scheme
 NAV on June 30, 2017: Rs. 628 millions
 NAV on June 30, 2018: Rs. 889 millions
 NAV on June 30, 2019: Rs. 189.584 millions
 Par value of unit: Rs. 50
 NAV per unit on June 30, 2017: Rs. 50.2794
 NAV per unit on June 30, 2018: Rs. 52.6287
 NAV per unit on June 30, 2019: Rs. 50.3639
 Distribution (June 30, 2017) Rs. 4.07 per unit
 Distribution (June 30, 2018) Rs. 2.17 per unit
 Distribution (June 30, 2019) Rs. 3.70 per unit
 Return Since Inception 9.22%

Latest five financial years Returns:

2015	2016	2017	2018	2019
8.86%	5.88%	8.34%	4.67%	7.48%

Name: Pakistan Income Enhancement Fund

Date of Launching: Aug 28,2008
 Category of Fund: Aggressive Fixed Scheme
 NAV on June 30, 2017: Rs. 1,688 millions
 NAV on June 30, 2018: Rs. 1,350 millions
 NAV on June 30, 2019: Rs. 698 millions
 Par value of unit: Rs. 50
 NAV per unit on June 30, 2017: Rs. 53.0958
 NAV per unit on June 30, 2018: Rs. 55.8399
 NAV per unit on June 30, 2019: Rs. 53.1512
 Distribution (June 30, 2017) Rs. 2.75 per unit
 Distribution (June 30, 2018) Rs. 2.73per unit
 Distribution (June 30, 2019) Rs. 4.12 per unit
 Return since inception: 10.25%

Latest five financial years Returns:

2015	2016	2017	2018	2019
13.63%	8.33%	5.06%	5.17%	7.84%

Name: Pakistan Capital Market Fund

Date of Launching:	24-Jan-04
Date of Conversion (Close to Open Ended)	21-Nov-05
Category of Fund:	Balanced Scheme
NAV on June 30, 2017:	Rs. 675 millions
NAV on June 30, 2018:	Rs. 619 millions
NAV on June 30, 2019:	Rs. 503.636 millions
Par value of unit:	Rs. 10
NAV per unit on June 30, 2017:	Rs. 11.53
NAV per unit on June 30, 2018:	Rs. 11.16
NAV per unit on June 30, 2019:	Rs. 10.11
Distribution (June 30, 2017)	Rs. 1.85 Per unit
Distribution (June 30, 2018)	Nil
Distribution (June 30, 2019)	Nil
Return since inception:	600.36%

Latest five financial years Returns:

2015	2016	2017	2018	2019
31.11%	5.17%	25.36%	-3.21%	-9.41%

Name: MCB Pakistan Asset Allocation Fund

Date of Launching:	17-Mar-08
Category of Fund:	Asset Allocation Scheme
NAV on June 30, 2017:	Rs. 3,439 millions
NAV on June 30, 2018:	Rs. 3,213 millions
NAV on June 30, 2019:	Rs. 2,048 millions
Par value of unit:	Rs. 100
NAV per unit on June 30, 2017:	Rs. 81.03
NAV per unit on June 30, 2018:	Rs. 78.9595
NAV per unit on June 30, 2019:	Rs. 68.8147
Distribution (June 30, 2017)	Rs. 5.5 per unit
Distribution (June 30, 2018)	Nil
Distribution (June 30, 2019)	Nil
Return since inception:	56.28%

Latest five financial years Returns:

2015	2016	2017	2018	2019
19.41%	3.21%	9.54%	-2.55%	-9.79%

Name: MCB-DCF Income Fund

Date of Launching:	1-Mar-07
Category of Fund:	Income Scheme
NAV on June 30, 2017:	Rs. 6,190 millions
NAV on June 30, 2018:	Rs. 4,872 millions
NAV on June 30, 2019:	Rs. 3,933.4452 millions

Par value of unit:	Rs. 100
NAV per unit on June 30, 2017:	Rs. 106.43
NAV per unit on June 30, 2018:	Rs. 111.3412
NAV per unit on June 30, 2019:	Rs. 114.6642
Distribution (June 30, 2017)	Rs. 6.5 per unit
Distribution (June 30, 2018)	Rs. 4.88 per unit
Distribution (June 30, 2019)	Rs. 8.20 per unit
Return since inception:	9.56%

Latest five financial years Returns

2015	2016	2017	2018	2019
12.64%	6.23%	6.50%	4.62%	7.80%

Name: Alhamra Islamic Income Fund

Date of Launching:	20-Jun-11
Category of Fund:	Open-end (Islamic) Income Scheme
NAV on June 30, 2017:	Rs. 1,981 millions
NAV on June 30, 2018:	Rs. 1,571 millions
NAV on June 30, 2019:	Rs. 2,334.77 millions
Par value of unit:	Rs. 100
NAV per unit on June 30, 2017:	Rs. 101.08
NAV per unit on June 30, 2018:	Rs. 106.0918
NAV per unit on June 30, 2019:	Rs. 99.5064
Distribution (June 30, 2017)	Rs. 6.1 per unit
Distribution (June 30, 2018)	Rs. 4.96 per unit
Distribution (June 30, 2019)	Rs. 8.23 per unit
Return since inception:	7.81%

Latest five financial years Returns:

2015	2016	2017	2018	2019
6.55%	5.05%	6.49%	4.96%	8.24%

Name : Alhamra Islamic Stock Fund

Date of Launching:	11-Sep-04
Date of Conversion (Close to Open Ended)	11-Nov-10
Category of Fund:	Equity Scheme
NAV on June 30, 2017:	Rs. 2,915 millions
NAV on June 30, 2018:	Rs. 2,599 millions
NAV on June 30, 2019:	Rs. 2,779 millions
Par value of unit:	Rs. 10
NAV per unit on June 30, 2017:	Rs. 12.25
NAV per unit on June 30, 2018:	Rs. 10.78
NAV per unit on June 30, 2019:	Rs. 8.6
Distribution (June 30, 2017)	Rs. 1.5 per unit

Distribution (June 30, 2018)	Nil
Distribution (June 30, 2019)	Nil
Return since inception:	-3.68

Latest five financial years Returns:

2015	2016	2017	2018	2019
19.20%	3.90%	29.97%	-12%	-20.22%

Name : **Alhamra Islamic Active Allocation Fund (Plan 1)**

Date of Launching:	29-Dec-16
Category of Fund:	Funds of Funds
NAV on June 30, 2017:	Rs. 1,584 millions
NAV on June 30, 2018:	Rs. 1,404 millions
NAV on June 30, 2019:	Rs. 627.332 millions
Par value of unit:	Rs. 100
NAV per unit on June 30, 2017:	Rs. 100.0089
NAV per unit on June 30, 2018:	Rs. 93.172
NAV per unit on June 30, 2019:	N/A
Distribution (June 30, 2017)	Rs. 0.8 per Unit
Distribution (June 30, 2018)	Nil
Distribution (June 30, 2019)	Nil
Return since inception:	-5.00%

Latest five financial years Returns:

2015	2016	2017	2018	2019
N/A	N/A	0.81%	-6.84%	-4.26%

Name : **Alhamra Islamic Active Allocation Fund (Plan 2)**

Date of Launching:	16-Jun-17
Category of Fund:	Funds of Funds
NAV on June 30, 2017:	Rs. 87.97 millions
NAV on June 30, 2018:	Rs. 794 millions
NAV on June 30, 2019:	Rs. 707.971 millions
Par value of unit:	Rs. 100
NAV per unit on June 30, 2017:	Rs. 100.0057
NAV per unit on June 30, 2018:	Rs. 99.5728
NAV per unit on June 30, 2019:	N/A
Distribution (June 30, 2017)	Rs. 0.18 per unit
Distribution (June 30, 2018)	Rs. 0.2 per unit
Distribution (June 30, 2019)	Nil
Return since inception:	4.60%

Latest five financial years Returns:

2015	2016	2017	2018	2019
N/A	N/A	0.19%	-0.43%	-5.54%

Name : **Alhamra Daily Dividend Fund**

Date of Launching: 10 April, 2018
 Category of Fund: Income Scheme
 NAV on June 30, 2017: N/A
 NAV on June 30, 2018: Rs. 501.7498 millions
 NAV on June 30, 2019: Rs. 751.877 millions
 Par value of unit: Rs. 100
 NAV per unit on June 30, 2017: N/A
 NAV per unit on June 30, 2018: Rs. 100
 NAV per unit on June 30, 2019: Rs. 100
 Distribution (June 30, 2017) N/A
 Distribution (June 30, 2018) Rs. 1.1104 per unit
 Distribution (June 30, 2019) Rs. 7.97per unit
 Return since inception: 9.61%

Latest five financial years Returns:

2015	2016	2017	2018	2019
N/A	N/A	N/A	4.97%	8.29%

Name : **Pakistan Income Fund**

Date of Launching: 11-Mar-02
 Category of Fund: Income Scheme
 NAV on June 30, 2017: Rs. 1,722 millions
 NAV on June 30, 2018: Rs. 1,519 millions
 NAV on June 30, 2019: Rs. 1,392 millions
 Par value of unit: Rs. 50
 NAV per unit on June 30, 2017: Rs. 53.7626
 NAV per unit on June 30, 2018: Rs. 56.3297
 NAV per unit on June 30, 2019: Rs. 53.8234
 Distribution (June 30, 2017) Rs. 3.54 per unit
 Distribution (June 30, 2018) Rs. 2.55 per unit
 Distribution (June 30, 2019) Rs. 4.32 per unit
 Return since inception: 9.58%

Latest five financial years Returns:

2015	2016	2017	2018	2019
11.31%	6.14%	6.90%	4.77%	8.13%

3.5 Role and Responsibilities of the Management Company

The Management Company shall manage, operate and administer the Scheme in accordance with the Rules, Regulations directives, circulars and guidelines issued by SECP and the Deed and this Offering Document.

3.5.1 Administration of the Scheme

The Management Company shall administer the Scheme in accordance with the Rules, the Regulations, the Deed and this Offering Document and the conditions (if any), which may be imposed by the Commission from time to time.

3.5.2 Management of Fund Property

The Management Company shall manage the Fund Property in the interest of the Unit Holders in good faith, to the best of its ability and without gaining any undue advantage for itself or any of its Connected Persons and group companies or its officers, and subject to the restrictions and limitations as provided in the Deed and the Rules and Regulations. Any purchase or sale of investments made under any of the provisions of the Deed shall be made by the Trustee according to the instructions of the Management Company in this respect, unless such instructions are in conflict with the provisions of the Deed or the Rules and Regulations. The Management Company shall not be liable for any loss caused to the Trust or to the value of the Fund Property due to elements or circumstances beyond its reasonable control.

The Management Company shall comply with the provisions of the Regulations, the Deed and this Offering Document of the Scheme for any act or matter to be done by it in the performance of its duties and such acts or matters may also be performed on behalf of the Management Company by any officer(s) or responsible official(s) of the Management Company or by any nominee or agent appointed by the Management Company and any act or matter so performed shall be deemed for all the purposes of the Deed to be the act of the Management Company. The Management Company shall be responsible for the acts and omissions of all persons to whom it may delegate any of its functions, as if these were its own acts and omissions and shall account to the Trustee for any loss in value of the Trust Property where such loss has been caused by willful act and / or omission or of its officers, officials or agents.

3.5.3 Appointment of Distributors

The Management Company, shall from time to time appoint under intimation to trustee, remove or replace one or more suitable persons, entities or parties as Distributor(s) for carrying on Distribution Function(s) at one or more location(s) locally or internationally. The Management Company may also itself act as a Distributor for carrying on Distribution Functions and updated list of distributors would be available on official website of the Management Company.

- (a) The Management Company shall ensure that to whom it delegates distribution function have valid license/ registration from the Commission under applicable laws.

Provided that those distributors who are selling mutual fund units of single AMC only shall be exempted from the requirement licensing/ registration provided that they shall fulfil such other requirements as may be specified by the Commission.

- (b) The Management Company shall enter into a written agreement with the Distributors clearly stating the terms and conditions for avoidance of frauds and mis-selling of Collective Investment Scheme.
- (c) The Management Company and Distributor shall not:
 - i. involve either directly or indirectly in the mis-selling of Collective Investment Scheme;
 - ii. sell units of Collective Investment Scheme directly or indirectly by making a false and mis-leading statement, concealing or omitting material facts of the Scheme and concealing the risk factors associated with the Scheme;
- (d) The Management Company or distributor shall take reasonable care to ensure suitability of the Scheme to the investor.
- (e) The Management Company or distributor shall ensure that:
 - i any performance reporting/ presentation is accompanied by all explanations, qualifications, limitations and other statements that are necessary to prevent such information from misleading investors;
 - ii promotional materials do not contain untrue statements or omit to state facts that are necessary in order to prevent the statements from being misleading, false or deceptive; and
 - iii performance is measured and presented after taking into account the risk-tolerance, investment objectives, level of understanding and knowledge of the recipient.

3.5.4 Appointment of Investment Facilitator

The Management Company may, at its own responsibility & cost, from time to time appoint Investment Facilitators to assist it in promoting sales of Units. An update list of investment facilitators appointed by the Management Company shall be made available at all times on the websites of the Management Company.

The Management Company shall ensure, where it appoints the investment facilitator, that:

- a. the investment facilitator have acquired registration with the Mutual Funds Association of Pakistan (MUFAP) as registered service providers and are abiding by the code of conduct prescribed by the Association; and
- b. the written contract with the Investment facilitator clearly states the terms and conditions for avoidance of frauds and sales based upon misleading information.

3.5.5 Maintenance of Accounts and Records

The Management Company shall maintain at its principal office, complete and proper accounts and records to enable a complete and accurate view to be formed of the assets and liabilities and the income and expenditure of the Scheme, all transactions for the account of the Scheme, amounts received by the Scheme in respect of issue of Units, payments made from the Scheme on redemption of the Units and by way of distributions and payments made at the termination of the Scheme. The Management Company shall maintain the books of accounts and other records of the Scheme for a period of not less than ten years.

The Management Company shall ensure that no entry and exit from the Scheme (including redemption and re-issuance of Units to the same Unit Holders on different NAVs) shall be allowed other than the following manners, unless permitted otherwise by the Commission under the Regulations:

- (a) cash settled transaction based on the formal issuance and redemption requests;
- (b) net off issuance and redemption transaction at same net asset value when redemption request is ready to disburse and rank at the top in the list of pending redemption requests (if any).

The Management Company shall clearly specify Cut-Off Timings (for acceptance of application forms of issuance, redemption, and conversion of Units of the Scheme) in this Offering Document, on its web site and at designated points. Such Cut-Off Timing shall uniformly apply on all Unit Holders.

3.6 Maintenance of Unit Holders Register

3.6.1 A Register of Unit Holders may be maintained by the Management Company itself or such other company, as the Management Company may appoint after giving prior notice to the Unit Holders.

3.6.2 The office of the Transfer Agent is located at 2nd Floor, Adamjee House, I. I. Chundrigar Road, Karachi where Register of Unit Holder will maintain.

3.6.3 Every Unit Holder will have a separate Registration Number. The Management Company shall use such Registration Number for recording Units held by the Unit Holder. Unit Holder's account identified by the registration number will reflect all the transactions in that account held by such Unit Holder.

3.6.4 Disclaimer

The Management Company shall not be under any liability except such liability as may be expressly assumed by it under the Rules, Regulations and the Constitutive Documents, nor shall the Management Company (save as herein otherwise provided) be liable for any act or omission of the Trustee nor for anything except for its own gross negligence or willful breach of duty and the acts and omissions of all persons to whom it may delegate any of its functions as manager as if they were its own acts and omissions. If for any reason it becomes impossible or impracticable to carry out the provisions of the Constitutive Documents, the Management Company shall not be under any liability therefore or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder. The Management Company shall not be liable for any loss caused to the Fund or to the value of the Trust Property due to any elements or circumstances of Force Majeure.

3.7 Role of the Trustee

- The trustee shall perform its role as specified in the Rules, Regulation and directives issued there under, the Deed and the Offering Document.
- The Trustee shall exercise all due diligence and vigilance in carrying out its duties and in protecting the interests of the Unit Holder(s). The Trustee shall not be under any liability on account of anything done or suffered by the Trust, if the Trustee had acted in good faith in performance of its duties under the Trust Deed or in accordance with or

pursuant to any request of the Management Company provided it is not in conflict with the provisions of the Trust Deed or the Rules and Regulations. Whenever pursuant to any provision of the Trust Deed, any instruction, certificate, notice, direction or other communication is required to be given by the Management Company, the Trustee may accept as sufficient evidence thereof:

- a document signed or purporting to be signed on behalf of the Management Company by any authorized representative(s) whose signature the Trustee is for the time being authorized in writing by the Management Committee to accept; and
 - any Instructions received online through the software solution adopted by the Management Company/Trustee in consultation with each other shall be deemed to be instructions from the authorized representative(s).
- The Trustee shall not be liable for any loss caused to the Fund or to the value of the Trust Property due to any elements or circumstances of Force Majeure.
 - In the event of any loss caused due to any gross negligence or willful act and/or omission, the Trustee shall have an obligation to replace the lost investment forthwith with similar investment of the same class and issue together with all rights and privileges pertaining thereto or compensate the Trust or Unit Holder as the case may be, to the extent of such loss. However the trustee shall not be under any liability thereof or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder.

3.7.1 Obligations under Regulations and Constitutive Document

The Trustee shall perform all the obligations entrusted to it under the Regulations, circulars, directives, the Deed and this Offering Document and discharge all its duties in accordance with the Rules, Regulations, the Trust Deed and this Offering Document. Such duties may also be performed on behalf of the Trustee by any officer or responsible official of the Trustee or by any nominee or agent appointed by the Trustee under intimation to the Management Company. Provided that the Trustee shall be responsible for the willful acts and omissions of all persons to whom it may delegate any of its duties, as if these were its own acts and omissions and shall account to the Trust for any loss in value of the Fund Property where such loss has been caused by negligence or any reckless willful act or omission of the Trustee or any of its attorney (ies), or agents.

3.7.2 Custody of Assets

The Trustee has the responsibility for being the nominal owner and for the safe custody of the assets of the Fund on behalf of the beneficial owners (the Unit Holders), within the framework of the Regulations, the Trust Deed and Offering Document issued for the Fund.

3.7.3 Investment of Fund Property at direction of Management Company

The Trustee shall invest the Fund Property from time to time at the direction of the Management Company strictly in terms of the provisions contained and the conditions stipulated in the Deed, this Offering Document(s), the Regulations, circulars, directives and the conditions (if any) which may be imposed by the Commission from time to time.

3.7.4 Carrying out instructions of the Management Company

The Trustee shall carry out the instructions of the Management Company in all matters including investment and disposition of the Fund Property unless such instructions are in

conflict with the provisions of the Deed, this Offering Document(s), the Regulations, the Circulars and Directives of SECP or any other applicable law.

3.7.5 Liabilities of the Trustee

The Trustee shall not be under any liability except such liability as may be expressly assumed by it under the Rules, the Regulations and/or the Deed, nor shall the Trustee (save as herein otherwise provided) be liable for any act or omission of the Management Company or for anything except for loss caused due to its willful acts or omissions or that of its agents in relation to any custody of assets of investments forming part of the Fund Property. If for any reason it becomes impossible or impracticable to carry out the provisions of the Deed the Trustee shall not be under any liability there for or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted, to be done in good faith hereunder. The Trustee shall not be liable for any loss caused to the Trust or to the value of the Fund Property due to any elements or circumstances beyond its reasonable control.

3.7.6 Disclaimer

The Trustee shall not be under any liability except such liability as may be expressly assumed by it under the Rules and Regulations and the Deed nor shall the Trustee be liable for any act or omission of the Management Company nor for anything except for loss caused due to its willful acts or omissions or that of its agents in relation to any custody of assets of investments forming part of the Trust Property. If for any reason it becomes impossible or impracticable to carry out the provisions of the Deed the Trustee shall not be under any liability therefore or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder.

3.8 Transfer Agent

The Management Company will perform duties as the Transfer Agent of the Fund until any further notice and intimation to the Trustee. The Management Company will be responsible for maintaining the Unit Holder's Register, preparing and issuing account statements, Unit Certificates and dividend warrants/advice and providing related services to the Unit Holders.

3.9 Shariah Advisor

The Management Company has appointed Shariah Supervisory Board comprising (a) Dr. Mufti Muhammad Taqi Usmani; (b) Dr. Mufti Muhammad Zubair Usmani and (c) Dr. Ejaz Ahmed Samadani as the Shariah Advisor for the Fund. The Profile of the Shariah Advisors are as follows:

Profile of the Shariah Advisors

Dr. Mufti Muhammad Taqi Usmani son of the late Maulana Mufti Muhammad Shafi, the former Grand Mufti of Pakistan. He obtained his Takhassus degree (an advanced degree equivalent to Ph.D.) in Islamic education from Darul Uloom Karachi, the largest and most renowned Islamic educational institution in Pakistan. He also obtained a Master's degree in Arabic literature from Punjab University, and a law degree (LLB) from Karachi University. He is regarded as an expert in the fields of Hadith (sacred traditions of the Holy Prophet, may Allah's peace and blessings be upon him), Fiqh (Islamic jurisprudence), Economics, and Tasawwuf (Islamic spirituality). He has been teaching these and other branches of Islamic education since 1959.

He served as Judge of the Shariat Appellate Bench of the Supreme Court of Pakistan from 1982 to May 2002. He is also a permanent member of the International Islamic Fiqh Academy, an organ of OIC based in Jeddah, Saudi Arabia. He has served as the Vice Chairman of the Academy for nine years. He is also the Vice President of Darul Uloom Karachi. He is also chairman of AAOFI Bahrain and several Islamic Financial institutions

He has held many positions in the higher echelons of the education sector of Pakistan and has participated in numerous commissions set up by the government of Pakistan in the field of education and economics. Since 1967, he's been the Chief Editor of the monthly Urdu-language magazine "Albalagh", and since 1990, he's been Chief Editor of the monthly English-language magazine "Albalagh International." He has also contributed articles to leading Pakistani newspapers on a range of issues. He has authored more than 60 books in Arabic, English, and Urdu.

Dr. Mufti Muhammad Zubair Usmani son of Mufti Muhammad Rafi Usmani (grand Mufti of Pakistan and President Jamia Dar ul Uloom Karachi) is a qualified Fazil Dars-e-Nizami from Jamia Dar ul Uloom, Karachi (Wifaq ul Madaris Arabia), Takhassus Filfiqh (Mufti) from Jamia Dar ul Uloom, Karachi and Doctor of Philosophy holder in Islamic Finance from University of Karachi. He also holds Bachelor of Arts degree in Economics from University of Karachi and Masters in Arts in International Relations from University of Karachi. He has done many courses in Islamic Finance from Centre for Islamic Economics (Dar ul Uloom, Karachi), from International Islamic University Islamabad and specialized course in International Humanitarian laws from Beirut Lebanon. Mr. Usmani is teaching Tafseer-e-Qura'an, Hadith and Fiqh at Jamia Dar ul Uloom, Karachi and Islamic Finance at Jamia Dar ul Uloom, Karachi, Bahria University, Sheikh Zayed Islamic Centre of University of Karachi and other institutions.

Mr. Usmani is the author of the books including but not limited to Accounting & Auditing for Islamic Financial system, comparative study between Islam and Christianity and Ijarah (Islamic Leasing). Mr. Usmani has got published his research papers in various international journals and has delivered research based lectures/presentations at different national & international seminars, forums, conferences and seminars. Mr. Usmani is a member Shari'ah Board State Bank of Pakistan besides being Shari'ah advisor, MCB Islamic Banking Group and supervising various candidates for their Doctor of Philosophy studies.

Dr. Ejaz Ahmed Samadani is a faculty member of Centre for Islamic Economics (CIE), a division of Jamia darul Uloom Karachi, Chaired by Justice (R) Muhammad Taqi Usmani. He is also a visiting faculty member of Professional Institute of Excellence (PIE), a training institute which arranges Islamic banking and Takaful courses. He is a Doctor of Philosophy degree holder from University of Karachi. He also holds LLB degree from Sindh Muslim Government College. He has also done courses in Islamic Banking & Finance, Astronomy (Falkiat), Mufti-al-Meeras from Centre of Islamic Economics (Dar ul Uloom, Karachi) and Silver Shadow-Training the Trainaers from GEM International

Dr. Ejaz Ahmed Samadani is the author of many books, some of his written book are Islamic Banking- A Realistic and Balanced Analysis, Islamic Banking and Gharar (Uncertainty), Islamic Banking and Murabaha Leasing Process in Islamic Banking System and Differences between Islamic & Convention Banking

Dr. Ejaz Ahmed Samadani has got published his research papers in various well renowned newspapers and magazines and has delivered research based lectures/presentations at different national & international seminars, forums, conferences and seminars.

The Shariah Supervisory Board has been appointed under intimation to the Trustee for a period of five years, but may be reappointed on completion of the term. The Management Company may at any time, with prior notice to the Trustee and intimation to the Commission, terminate the Agreement with the Shariah Advisor by giving a notice as per the Agreement with the Shariah Advisor, before the completion of the term, and fill the vacancy under intimation to the Commission and the trustee. Furthermore, the agreement entered into for the appointment of the Shariah Advisor shall be furnished to the commission.

3.9.1 Duties and Responsibilities of Shariah Advisor

The Shariah Advisor shall advise the Management Company on matters relating to Shariah compliance and recommend general investment guidelines consistent with Shariah. Any verdict issued by the Shariah Advisor in respect of any Shariah related matter would be final and acceptable to the Trustee, the Management Company, the Unit Holders and other parties.

The Shariah Adviser shall do the research as appropriate on the criteria followed by Islamic Unit Trusts all over the world for the purpose of screening of investments. The Shariah Advisory will then decide as to which screening criteria are relevant to be used in the context of Pakistan's capital markets and the instruments available therein, and which need to be modified/added/deleted.

Shariah Advisor shall provide technical guidance and support on various aspects of Shariah, so as to enable the Management Company to mould the Fund into a Shariah Compliant Investment.

The Shariah Advisor has certified that Investment Policy of the Trust is compliant with the requirements of Shariah. However, in case there is a requirement for any amendment, based on future research for purposes of increasing the Shariah acceptability of the Investment Policy, permission for necessary amendments of the Deed may be sought from the Commission.

The Shariah Advisor shall determine an appropriate percentage of income and cash flows included in the income and cash flow of the companies in which the Unit Trust has invested from activities not in accordance with the principles of the Shariah, and will recommend to the Management Company the criteria for selecting the Charities to whom such sums shall be donated, subject to the condition that such charity organization is not related to the Shariah Adviser, Management Company or any of their employees.

At the end of each Annual and Semi Annual Accounting Period or such other interval as the Commission may require, the Shariah Advisor shall issue a certificate to be included in the Annual reports or such other report in respect of the Shariah compliance of the preceding year's or past operations of the Fund.

3.10 ¹⁹Custodian

Digital Custodian Company Limited will be performing the functions of the custodian of the Trust Property. The salient features of the custodial function are:

- (a) Segregating all property of the Fund from Custodian's own property and that of its other clients.

¹⁹ Amendment has been made through eleventh Supplemental OD and trustee has given consent dated 28 September, 2021

- (b) Assuring the smooth inflow/outflow of dematerialized securities and such other instruments as required.
- (c) Ensuring that the benefits due on investments are received and credited to the Fund's account.

The Trustee may, in consultation with the Management Company, from time to time, appoint, remove or replace one or more Custodian(s) for performing the Custodian Function at one or more locations, on terms and conditions to be agreed between the Custodian and the Trustee and agreed by the Management Company for the safe keeping of any portion of the Trust Property.

3.11 Distributors/Facilitators

- 3.11.1 Parties detailed in **Annexure "D"** of this Offering Document have each been appointed as Distributors to perform the Distribution Functions at their Authorized Branches. The addresses of these branches are given in **Annexure "D"** of this Offering Document; these branches may be increased or decreased by the Management Company from time to time. The Management Company may, from time to time, appoint additional Distributors (if they fulfill the requirement of regulations) or terminate the arrangement with any Distributor and intimate the Trustee and Commission accordingly. The Management Company may itself perform the functions of a Distributor either directly or through sub-distributors.
- 3.11.2 The Distributors will be responsible for receiving applications for Purchase, Redemption, Conversion or Transfer of Units etc. They will be interfacing with and providing services to Unit Holders, including receiving applications for change of address or other particulars or applications for issuance of duplicate certificates, requests for income tax exemption or Zakat exemption, etc. for immediate transmission to the Management Company or Transfer Agent as appropriate for further action. The Management Company shall remunerate the Distributors out of its resources and/or from Sales Load.
- 3.11.3 The Management Company may, at its sole discretion, from time to time, appoint Investment Facilitators (Facilitators). The Facilitators' function is to identify, solicit and assist investors in investing in the Fund. The Management Company shall remunerate the Facilitators out of its resources and/or from Front-end Load.

3.12 Auditors

3.12.1 Deloitte Yousuf Adil & Co. Chartered Accountants

- 3.12.2 They will hold office until the transmission of the reports and accounts, which will cover the period from commencement of the Trust up to the end of the Accounting Period and will, afterwards, be eligible for reappointment by the Management Company with the concurrence of the Trustee. However, an auditor may be reappointed for such terms as stipulated by the Regulations and/or the Ordinance, as amended from time to time. The appointment of Auditor and contents of the Auditor's report shall be in accordance with the provisions of the Rules and Regulations.
- 3.12.3 The Auditors shall have access to the books, papers, accounts and vouchers of the Trust, whether kept at the office of the Management Company, Trustee, Custodian, Transfer Agent or elsewhere and shall be entitled to require from the Management Company, Trustee and

their Directors, Officers and Agents such information and explanations as considered necessary for the performance of audit.

3.12.4 The Trustee shall be entitled to require the Auditors to provide such further reports as may be agreed between the Trustee and the Management Company as may be considered necessary to facilitate the Trustee in issuing the certification required under the Regulations.

3.12.5 The Auditors shall prepare a written report to the Unit Holders on the accounts and books of accounts of the Trust and the balance sheet, profit and loss account, cash flow statement and statement of movement in Unit Holders' Funds and on every other document forming part of the balance sheet and profit and loss account, including notes, statements or schedules appended thereto.

3.12.6 The contents of the Auditors report shall be as mentioned in the Regulations.

3.13 Legal Advisors

*Bawaney & Partners
Advocates & Investment & Corporate Advisers
3rd & 4th Floors, 68-C, Lane-13
Bokhari Commercial Area
Phase-VI, DHA
Karachi.*

3.14 Bankers

Current List of Bankers	Rating
Dubai Islamic Bank	A-1+, AA
Meezan Bank Limited	A-1+, AA+

In addition to the above-mentioned Banks, the Management Company may appoint any other Bank with the approval of its Board of Directors. The Trustee shall operate the bank accounts on instructions from the Management Company.

3.14.1 Bank Accounts

- (a) ²⁰The Trustee, at the request of the Management Company, shall open Bank Account(s) titled “**DCCL-Trustee Alhamra Islamic Money Market Fund**” for the Unit Trust at designated Bank(s) inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds.
- (b) The Management Company may also require the Trustee to open Bank Account(s) as Distribution Account(s) for dividend distribution out of the Unit Trust. Notwithstanding anything in the Deed, the beneficial ownership of the balances in the Accounts shall vest in the Unit Holders.
- (c) All bank charges for opening and maintaining Bank Accounts for the Trust shall be charged to the Fund.

²⁰ Amendment has been made through eleventh supplemental OD and trustee has given consent dated 28 September, 2021

- (d) All income, profit etc. earned in the Distribution Account(s), including those accruing on unclaimed dividends, shall form part of the Trust Property for the benefit of the Unit Holders and shall be transferred periodically from the Distribution Account(s) to the main Bank Account of the Trust.
- (e) The amounts received from the Investors before the Initial Period shall be deposited in a Bank Account of the Fund and any income, profit etc earned and/or accrued on the investments of that amount up to and including the day before the opening of Initial Period shall not form part of the Trust Property and shall be paid by the Management Company or the Trustee to those Investors participated before the Offering Period, either in cash or in additional Units as selected by those Investors, in proportion of their investments.
- (f) The Trustee shall, if requested by the Management Company at its discretion also open a separate Account designated by the Management Company. These account(s) may be used for the purpose of collection of sale proceeds, where collections received on account of subscription of Units by investors of various unit trusts and the administrative plans that are managed by the Management Company shall be held prior to their being allocated and transferred to pertinent unit trust(s). Such account(s) may also be used for temporary parking for the purpose of redemption. Provided however, in relation to the other unit trusts managed by the Management Company mentioned above, there are similar provisions in the trust deeds of such Funds and have Trustee as common between them.

3.15 Rating of the Scheme

The Management Company will be obliged to obtain a rating of the Scheme, once the Scheme becomes eligible for rating as per the criteria of the rating agency, and such rating shall be updated at least once every Financial Year and also published in the annual and quarterly reports of the Scheme as well as on the Management Company's website.

3.16 Minimum Fund Size

The minimum size of an open end scheme shall be one hundred million rupees at all times during the life of the scheme. In case of after the initial public offering or subsequently at any time if the size of open end scheme falls below that minimum size of one hundred million rupees, the asset management company shall ensure compliance with the minimum fund size within three (3) months of its breach and if the fund size remains below the minimum fund size limit for conservative ninety (90) days the asset management company shall immediately intimate the grounds to the commission upon which it believes that the scheme is still commercially viable and its objective can still be achieved.

4. CHARACTERISTICS OF UNITS

4.1 Units

All Units and fractions thereof represent an undivided share in the Fund and rank pari passu as to their rights in the net assets, earnings, and the receipt of the dividends and distributions. Each Unit Holder has a beneficial interest in the Fund proportionate to the Units held by such Unit Holder. For the convenience of investors, the Management Company may issue Units with different options for different arrangements as chosen by the investor from time to time, after seeking prior approval of the Commission and amending the Offering Document.

4.2 Type of Units

²¹4.2.1 Growth Units are the Units in which the Unit value grows in line with the growth in the NAV, and the Unit Holders shall receive distribution income in the form of cash dividend and/or bonus units if any distribution announced by the Fund. It will also include the unit issued against the reinvestment of daily dividends net of any applicable taxes.

Growth Units shall be offered and issued to the investors of the Scheme with or without Front-end Load at the discretion of the Management Company. Current level of Front-end Load is mentioned in Annexure "B" to this Offering Document.

4.2.2 The Management Company may offer additional types of Units through Supplementary Offering Documents or the Management Company may, at its discretion suspend issue of certain types of Units.

4.3 Administrative Plan

Investors of the Fund may opt for an Administrative Plan over the Fund at any time to attain a regular periodic income and systematic transfer to support their liquidity requirements.

4.4 Purchase and Redemption of Units

- (a) Units are purchased at the Offer Price and redeemed at the Redemption Price at any of the Authorized Distribution Offices during Business Hours on any Dealing Day in accordance with the procedure set out in of this Offering Document.
- (b) ²²Units of the Scheme shall be allocated on the basis of Purchase (Offer) Price applicable on the date of realization of subscription money into the bank account of the Scheme.
- (c) During the period the register is closed, the sale, redemption and conversion of Units will be suspended.
- (d) The Management Company may decline an applicant for issue of units if it is of the opinion that it will not be possible to invest the substantial inflow of Funds or to meet any regulatory requirements.

4.5 Procedure for Purchase of Units

4.5.1 Who Can Apply?

Any investor or any related group of investors qualified or authorized to purchase the Units may make applications for the Purchase of Units in the Fund. Application may be made pursuant to the procedures described in paragraph 4.5.2 below by any qualified or authorized investor(s) including, but not limited to, the following:

- (a) Citizens of Pakistan resident in Pakistan. In respect of minors below 18 years of age, applications may only be made by their guardians.

²¹ Amendment has been made through ninth supplemental OD on which trustee has given consent dated 17 November, 2020 and amendment has been through Seventeenth Supplemental OD approved by SECP dated: August 20, 2024 and further amendment has been through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

²² Trustee has given consent on the eight supplemental Offering Document dated 20 August, 2020.

- (b) Companies, corporate bodies, financial institutions, banks, partners of a firm and societies incorporated in Pakistan provided such investment is permitted under their respective memorandum and articles of association and / or bye-laws.
- (c) Pakistanis resident abroad, foreign nationals and companies incorporated outside Pakistan can apply for Units subject to the regulations of the State Bank of Pakistan and the Government of Pakistan and any such regulations and laws that may apply to their place of residence, domicile and citizenship. The payment of dividends and redemption proceeds to such investors shall be subject to the relevant taxation and exchange regulations / laws. Any person making an application for the Purchase of Units in the Fund shall warrant that he/she is duly authorized to purchase such Units.
- (d) Provident Funds constituted by companies registered under the Companies Ordinance, 1984, subject to conditions and investment limits as laid down in Employees Provident Fund (Investment in Listed Securities) Rules, 1996, as amended from time to time, including by SROs.
- (e) Provident, Pension and Gratuity Funds constituted by organizations other than companies under Section 20 (h) of the Trusts Act 1882, (11 of 1882).
- (f) Insurance companies under the Insurance Ordinance, 2000.
- (g) Non-Profit Organization under Rule 213 (i) of the Income Tax Rules, 2002.
- (h) Fund of Funds.

How can Units be purchased?

4.5.2 Account Opening Procedure

²³The procedure given below is designed for paper-based transactions. The Management Company has introduced electronic/Internet based options for opening of accounts for which SECP has already given approval via letter # SCD/AMCW/MCBAHSIL/496/2017 dated March 29, 2017.

Further; paper based transaction will be available within cutoff timing when banks are open for business in Pakistan while for online Unit Holder(s) transaction will be available round the clock. Please refer Annexure “C” for cutoff timing of paper based and online transactions.²⁴

- (a) In case of new Investor before purchasing Units of the Fund an investor must open an account with Management Company using the Account Opening Form attached to this Offering Document.
- (b) In case of individuals, a photocopy of the Computerized National Identity Card (CNIC), NICOP or Passport etc of the applicant or any other form of identification acceptable to the Management Company needs to be furnished. The Management Company may also requires other documents for processing account opening request in accordance with the laws as may be applicable from time to time.

²³ Amendment has been made through twelfth and ninth supplement OD on which trustee has given consent dated 14 April, 2022 and 17 November, 2020.

²⁴ Deletion has been made through seventeenth supplemental OD approved by SECP dated August 20, 2024 and further the clause has been reinstated through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

- (c) In case of a body corporate or a registered society or a trust the following documents would be required,
 - (i) Duly certified copy of the memorandum and articles of association/ Charter/ Byelaws or rules and regulations;
 - (ii) Duly certified copy of power of attorney and/or relevant resolution of the board of directors/ trustees/ governors delegating any of its officers to invest the Funds and/ or to realize the Investment and;
 - (iii) Duly certified copy of the Computerized National Identity Card (CNIC) of the officer to whom the authority has been delegated.

The Management Company may also requires other documents for processing account opening request in accordance with the laws as may be applicable from time to time.

- (d) In case of existing Unit Holders, if any of the documents (in a-c above) have previously been submitted with the Management Company and/or Transfer Agent, fresh submission of documents will not be required provided that submitted documents are acceptable to the Management Company. However, the account number must be provided to facilitate linking.

Any change in particulars of Unit Holder including name or address or bank account as entered in the Register shall forthwith be notified in writing by relevant unit holder to the distributor company or transfer agent.

- (e) The Distribution Company and/or Management Company will be entitled to verify the particulars given in the Account Opening Form. In case of any incorrect information, the application may be rejected if the applicant fails to rectify the discrepancy.
- (f) If subsequent to receipt of the application by the Distributor, but prior to issue of the Units, the application is found by the Registrar or the Distributor to be incomplete or incorrect in any material manner, the Registrar or the Distributor will advise the applicant in writing to remove the discrepancy, in the meanwhile the application will be held in abeyance for fifteen (15) days and in the event the discrepancy is not removed in the said fifteen (15) days, the amount will be refunded without any interest or mark-up. However, in the event Units have been issued and a material discrepancy is discovered subsequent to that, the Registrar or the Distributor will advise the applicant in writing to remove the discrepancy within fifteen (15) days and if the investor, in the opinion of the Registrar, fails to remove the discrepancy without good cause, the Units shall be redeemed at the Redemption Price fixed on the date the Units are so redeemed. The Unit Holder shall not be entitled to any payment beyond the redemption value so determined.
- (g) The Investor Account Opening Form can be lodged with any Distributor or directly lodged with the Management Company. No other person is authorized to accept the forms or payment.
- (h) The Management Company will make arrangements, from time to time, for receiving Account Opening Forms from outside Pakistan and will disclose these arrangements through its website and its Distributors and agents outside Pakistan.
- (i) Electronic Transactions

The Management Company is providing Web Based Functionality (“iSave”) whereby New customers can open online investment account through MCBAH website and existing customers can also register themselves to make online transactions in their account which has been approved by SECP vide its letter # SCD/AMCW/MAHSIL/423/2013 . The process of iSave is available at the Management Company’s Website. Further updated information about the online account opening along with electronic/internet transaction functionality will be made available from time to time on the website of the Management Company.

(j) **Online Sahulat Account**

In case of online Unit Holder(s) making investments through Sahulat Account, maximum investment limit will be the same as mentioned in Circular 33 dated November 04, 2016 as amended from time to time or any replacement thereof. Such Unit Holder(s) will not be required to fill the investment form and the units will be allocated automatically to the Unit Holder(s) on receipt of investment.

4.5.3 Joint Application

- (a) Joint application can be made by up to four applicants. Such persons shall be deemed to hold Units on principal holder basis. However, each person must sign the Account Opening Form and submit a copy of Computerized National Identity Card, NICOP, Passport or any other identification document and is also required to fulfill the FACTA, CRS and KYC requirements.
- (b) The principal Holder shall receive all notices and correspondence with respect to the account, as well as proceeds of any redemption, or dividend payments. Such person’s receipt or payment into the person’s designated bank account shall be considered as a valid discharge of obligation by the Trustee and the Management Company.
- (c) In the event of death of the principal Holder, the person first in the order of survivor(s) as stated in the Account Opening Form, shall be the only person recognized by the Trustee and the Management Company to receive all notices and correspondences with regard to the accounts, as well as proceeds of any redemption requests or dividend. Such person’s acknowledgement of receipt of proceeds shall be considered as the valid discharge of obligation by the Trustee and the Management Company.

Provided however the Trustee and/or the Management Company may at their discretion request the production of a Succession Certificate from an appropriate Court before releasing of redemption requests or dividends in cases of doubts or disputes among the Joint Unit Holders and/or the legal heirs or legal representatives of the deceased.

4.5.4 Purchase of Units

- (a) After opening an account an account holder may purchase Units of the Fund using the Investment Application Form attached to this Offering Document. Payment for the Units must accompany the form.
- (b) ²⁵Application for Purchase of Units shall be made by completing the prescribed Investment Application Form and submitting it to the authorized branches of the Distributor or to the Management Company together with the payment by cheque,

²⁵ Amendment has been made through eleventh Supplemental OD and trustee has given consent dated 28 September, 2021

bank draft, pay order or online transfer as the case may be in favor of Trustee Bank Account and crossed “Account Payee only” as specified below:

- Demand draft or Pay order in favor of **DCCL - Trustee Alhamra Islamic Money Market Fund**
- Online transfer to Bank Account(s) of **DCCL - Trustee Alhamra Islamic Money Market Fund** Cheque (account payee only marked in favor of **DCCL - Trustee Alhamra Islamic Money Market Fund** ;
- DCCL Trustee MCBAH Funds (for collection accounts)

26“Collection Account shall only be used for soliciting online investment through payment aggregators like 1 Link and other similar payment gateways subject to prior approval of the Commission. The Management Company shall maintain separate Collection Account(s) for each Trustee and also maintain a separate Collection Account for Shariah and Conventional Funds respectively. Moreover, the maximum time period for transfer of money from a Collection Account to respective fund or plans’ account is within one working day”

- (c) The Management Company may also notify, from time to time, arrangements or other forms of payment within such limits and restrictions considered fit by it with the prior approval of Commission.
- (d) Applicants must indicate their account number in the Investment Application Form except in cases where the Investor Account Opening Form is sent with the Investment Application Form.
- (e) ²⁷The applicant must obtain on their registered mobile number a SMS and/ or on registered email address an acknowledgment for the receipt of the application, other documents and the demand-draft, pay-order, cheque or deposit slip, online investment as the case may be. However; applicant may ask to get the hardcopies of the same and in case where the applicant does not have registered mobile number and email address, the Management Company will send the acknowledgement through registered post at their registered home address. Further, the Management Company shall ensure to send an investment account statement to each unit/certificate holder on the registered mailing address and e mail address provided by the unit holder, as the case may be, at least once in a year. The Management Company shall provide the account statement to the investors within 7 working days from the receipt of such request.
- (f) The Distribution Company and/or Management Company will be entitled to verify the detail given in the Investment Form. In case of any incorrect information, the application may be rejected if the applicant fails to rectify the discrepancy (except for discrepancy in payment instrument, in which case application will be rejected immediately).
- (g) The Management Company will make arrangements, from time to time, for receiving Investment Request Forms and payments from outside Pakistan and will disclose these arrangements through its website and its Distributors and agents outside Pakistan.

²⁶ Added through SECP approval on fifteenth supplemental OD dated 14 June, 2024.

²⁷ Amendment has been through ninth supplemental OD on which trustee has given consent dated 17 November, 2020

(h) **Electronic Transactions:**

Web Based purchase of units are made available on the Website of the Management Company. The SECP has already given approval vide its letter # SCD/AMCW/MCBAHSIL/314/2016 dated February 24, 2016 for online investment in Collective Investment Schemes. Further updated information about the electronic/internet transaction functionality will be made available from time to time on the website of the Management Company.

4.5.5 ²⁸**Minimum Amount of Investment**

Initially Units shall be issued at Par Value of Rs 100 with a minimum investment size of Rs. 500/- (Rupees Five Hundred only) and thereafter the minimum amount for investment would be Rs. 500/- (Rupees Five Hundred only) per transaction, at applicable NAV or purchase price, other than reinvestment of Dividend and Bonus Units. The Management Company reserves the right to alter the minimum amounts stated hereinabove after giving thirty (30) days prior notice to the Unit Holders. However, enhancement in current minimum monetary investments shall not take effect retrospectively. The minimum initial and subsequent investment size will not be applicable to conversion of one CIS to another CIS, Transfer and transmission.

Note: In case of online investments, the Management Company may accept amount below the Minimum Amount of Investment (as mentioned in this Offering Document) at its own discretion.

4.5.6 **Determination of Purchase (Public Offer) Price**

- (a) Units offered during the Initial period will be as specified in Clause 1.6.
- (b) After the Initial Period, the Purchase (Offer) Price for the Unit offered through Public Offering, shall be determined from time to time pursuant to the Sub clause (c) hereafter and shall be announced by the Fund for Dealing Days as mentioned in clause 1.6 during the period when the Fund is open for subscription.
- (c) The Purchase (Offer) Price shall be equal to the sum of:
 - (i) The Net Asset Value as of the close of the Business Day (Backward pricing)/ the previous day (known pricing);
 - (ii) Any Front-end Load as disclosed in this Offering Document.
 - (iii) Such amount as the Management Company may consider an appropriate provision for Duties and Charges; and
 - (iv) Such amount as the Management Company may consider an appropriate provision for Transaction Costs.
 - (v) Such sum shall be calculated upto four decimal places.
- (d) The Purchase (Offer) Price so determined shall apply to purchase requests, received by the Distributor or the Management Company during the Business Hours on the Dealing Day on which the completely and correctly filled purchase of Units application form is received.
- (e) The Purchase (Offer) Price determined by the Management Company shall be made available to the public at the office and branches of the Distributors and will also be published daily on the Management Company's and MUFAP's website.

²⁸ Amendment is made through First Supplemental Offering Document dated 25 August, 2016 and effective from 15 September, 2016.

4.5.7 Allocation/ Issue of Units

- (a) The Purchase Price determined shall apply to all Investment Request Forms, complete in all respects, received by the Management Company at its registered address or by the Distributor at its Authorized Branch(s) during Business Hours on that Dealing Day. Any Investment Request Forms received after Business Hours will be transferred to the next Dealing Day.
- (b) Units will be allocated at the Purchase Price as determined in Clause 4.5.6 above and issued after realization of Funds in the bank account of the Fund. However; incase of online investment through 1 link, units will be allocated upon intimation from 1-link that the investments have been received and credited in MCBAH account.
- (c) The statements or report shall be sent only by electronic mail at the time of opening of first account and there after each time there is issuance of units against fresh subscription on the registered email address of the Unit Holder(s). Physical copy of account statement shall only be send on specific request of the Unit Holder. The Management Company shall provide the account statement to the investors within 7 working days from the receipt of such request. Provided that the Management Company shall send an investment account statement to each Unit Holder on the registered mailing address provided by the Unit Holder at least once in a year.
An AMC may send account statement at the registered email address of the unit holder only after obtaining consent in writing from the unit holder for sending electronic account statement. It is in compliance of SRO 1279(1) 2017; however any change in NBFC regulations at any point of time, the Regulations will prevail.
- (d) In case the Management Company announces a suspension of further issue of Units of Fund, it may allow existing Unit Holder to continue acquiring Units out of any dividend declared on the Units held.
- (e) In case of non receipt of documents and/or investment amount from the unit-holder(s) and/or any substantial reasons which limits the Management Company to allocate the units to such Unit Holder(s) , the units shall be allocated to such Unit Holder(s) on such “NAV” on which all the discrepancies have been resolved and confirmation regarding realization of investment amount has also been obtained until 5:00 pm.

4.5.8 Issuance of Physical Certificates

- (a) Unit Certificates will be issued only if requested by the Unit Holder.
- (b) Unit Holder can apply for the issue of Certificate by completing the prescribed application form and submitting it to the relevant Distribution Company together with a fee determined by the Management Company from time to time and available on MCBAH website. However, the Management Company may waive the fee on case to case basis.
- (c) The Certificate will be posted at the applicant's risk within 21 Business Days after the request for the Certificate has been made to the address of the Unit Holder or to the address of the principal Unit Holder, if the relevant Unit or Units are jointly held.
- (d) A Unit or any fraction thereof shall not be represented by more than one Certificate at any one time.

4.5.9 Replacement of Certificates

- (a) The Transfer Agent or Management Company may replace Certificates, which are defaced, mutilated, lost or destroyed on application received by them from the Unit Holder on the prescribed form on the payment of all costs and on such terms as to evidence, indemnity and security as may be required. Any defaced or mutilated Certificate must be surrendered before a new Certificate is issued.
- (b) The Unit Holder shall on application on prescribed form be entitled to consolidate the entire holding in the Fund into one (01) Certificate upon surrender of existing Certificates.
- (c) Each new issue of Certificates will require payment as determined by the Management Company, subject to revisions of fee from time to time by the Management Company.

4.5.10 Issuance of Units in Book Entry form in CDS

Unit Holder may obtain Units in Book Entry form in CDS. The Issuance of Units in CDS shall be made in accordance with the procedure laid down in CDCPL Regulations. The cost of CDS for issuance of units in CDS would be deducted from Unit Holder (s) account equivalent to the number of Units.

4.6 Procedure for Redemption of Units

4.6.1 Who Can Apply?

All Unit Holders shall be eligible for redemption after the closure of the Initial Period.

4.6.2 Redemption Application Procedure

- 4.6.3 Request for Redemption of Units shall be made by completing the prescribed redemption form and the same is received at the Authorized Branch or office of the Distributor on a Dealing Day during the Business Hours as may be announced by the Management Company from time to time. The Distributor may retain a copy of the Redemption Form and a copy may also be supplied to the Registrar, if so required by the Management Company.
- 4.6.4 The Management Company may redeem only part of the Units comprised in a Certificate and reissue a new Certificate for the remaining Units, however, in the case where Certificate is not issued any number of Units may be redeemed by the Unit Holder thereof. The relevant Certificate shall accompany the application for Redemption of Units, if issued. At the discretion of the Management Company certificate charges may apply for the reissued Certificate.
- 4.6.5 The Registrar with the consent of the Trustee may dispense with the production of any Certificate that shall have become lost, stolen or destroyed upon compliance by the Unit Holder(s) with the like requirements to those arising in the case of an application by him for the replacement thereof.
- 4.6.6 In case of application for redemption by joint Unit Holders, unless otherwise specified by the joint holders, such application should be signed by all the joint Holders as per their specimen signatures provided at the time of opening of the account within the Unit Holder Register, through the investor's Account Opening Form. However, the Transfer Agent will follow any subsequent change in account operating instruction requested by the Unit Holder or Holders as the case may be.

- 4.6.7 The Distribution Company or the Registrar shall verify the particulars given in the application for Redemption of Units. The signature of any Unit Holder or joint Unit Holder on any document required to be signed by him under or in connection with the application for redemption of Units may be verified by Management Company or the Registrar or otherwise authenticated to their reasonable satisfaction. In case of submission of electronic on-line redemptions the Unit Holder's user ID and password will authenticate his identity.
- 4.6.8 The Unit Holder will be receiving a note through a SMS on registered mobile number and/ or on registered email address confirming the receipt of the application for redemption. In case where the Unit Holder does not have registered mobile number and email address, the Management Company will send the acknowledgement through registered post at their registered home address.
- 4.6.9 If subsequent to receipt of the redemption application by the Distributor, but prior to the redemption of the Units, the application is found by the Management Company or the Registrar or the Distributor to be incomplete or incorrect in any material manner, the Management Company or Registrar or the Distributor will advise the applicant to remove the discrepancy. In the meanwhile, the application will be held in abeyance for fifteen (15) days. In the event the discrepancy is not removed in the said fifteen (15) days, the application for redemption will be cancelled treating the same as null and void. The Unit Holder will then have to submit a fresh application for Redemption of Units.
- 4.6.10 The Management Company shall ensure all valid redemption request are paid based on ranking of the request in a queue.
- 4.6.11 The amount payable on redemption shall be paid to the Unit Holder or principal Unit Holder by dispatching a cheque/ bank draft/ pay order for the amount to the registered address of the Unit Holder or through Electronic Bank transfer to the Unit Holder's designated bank account as communicated by the Unit Holder from time to time either through Account Opening Form or Special Request Form within six (6) Business Days from the date of presentation of the duly completed Redemption form, electronic or otherwise, at the Authorized Branch or office of the Distributor or the Management Company.
- 4.6.12 The Management Company may request the Trustee to disburse the redemption proceeds to any third party upon specific or standing instruction in writing of the Unit Holder as the case may be.
- 4.6.13 No Money shall be paid to any intermediary except the Unit Holder or his authorized representative.
- 4.6.14 The Management Company may make arrangements through branches of banks to facilitate redemption of Units of the Unit Trust. A request for redemption of Units may also be made through the use of electronic means including but not limited to Internet or ATM facilities under prior arrangement with the Trustee and approval from SECP. The Management Company may redeem appropriate number of units from the account of Unit Holder to cover any transaction processing charges applicable on the mode of payment selected by the Unit Holder. Please refer to the website of the Management Company for current level of charges (currently there are no processing charges).
- 4.6.15 The receipt of any amount payable in respect of the Units by the Unit Holders or any Joint Holder, as the case may be, shall be a good discharge to the Trustee and the Management Company.
- 4.6.16 Application for Redemption of Units will be received at the authorized offices or branches of the Distributor on all Dealing Days. Where redemption requests on any one Dealing Day

exceed ten (10) percent of either the total number of Units outstanding, such redemption requests in excess of ten (10) percent may be deferred in accordance with the procedure elaborated in the Clause 4.11.4.

4.6.17 On the occurrence of any circumstance specified in the Regulation or the Deed that may require the Fund should be suspended, the Management Company shall suspend the Sale and Redemption of Units and the intimation of suspension shall be made to the Unit Holders, the Trustee and the Commission according to the procedure laid down in the Regulation.

4.6.18 Redemption of Units in Book Entry form in CDS

Unit Holder may redeem their Units held in Book Entry form in CDS. The Redemption of Units in CDS shall be made in accordance with the procedure laid down in CDCPL Regulations.

4.7 Purchase (Public Offer) and Redemption (Repurchase) of Units outside Pakistan

4.7.1 Subject to exchange control, SECP's prior approval and other applicable laws, Rules and Regulations, in the event of arrangements being made by the Management Company for the Purchase (Public Offer) of Units to persons not residing in Pakistan or for delivery in any country outside Pakistan, the price at which such Units may be issued may include in addition to the Purchase (Public Offer) Price as hereinbefore provided a further amount sufficient to cover any exchange risk insurance, any additional stamp duty or taxation whether national, local or otherwise leviable in that country in respect of such issue or of the delivery or issue of Certificates, or any additional costs relating to the delivery of certificates or the remittance of money to Pakistan or any other cost in general incurred in providing this facility.

4.7.2 In the event that the Redemption Price for Units shall be paid in any country outside Pakistan, the price at which such Units may be redeemed may include as a deduction to the Redemption Price as hereinbefore provided a further amount sufficient to cover any exchange risk insurance and any additional stamp duty or taxation whether national, local or otherwise leviable in that country in respect of such payment or redemption or any bank or other charges incurred in arranging the payment or any other cost in general incurred in providing this facility. Provided however, neither the Management Company, nor the Trustee give any assurance or make any representation that remittance would be allowed by the State Bank of Pakistan at the relevant time.

4.7.3 The currency of transaction of the Trust is the Pakistan Rupee and the Management Company, Trustee or any Distributor are not obliged to transact the purchase or redemption of the Units in any other currency and shall not be held liable, save as may be specifically undertaken by the Management Company, for receipt or payment in any other currency or for any obligations arising therefrom.

4.8 Determination of Redemption (Repurchase) Price

4.8.1 The Redemption (Repurchase) Price shall be equal to the Net Asset Value as of the close of Business Day (Backward pricing) less:

- (a) Any Back-end Load as per the details in this Offering Document; and;
- (b) Such amount as the Management Company may consider an appropriate provision for Duties and Charges and other levies etc; and
- (c) Such amount as the Management Company may consider an appropriate provision for Transaction Costs;
- (d) Such sum shall be calculated upto four decimal places.

Level of all back end loads shall be disclosed in the Offering Document. An increase in Back End load will require 30 days prior notice to the Unit Holder or any other period as specified in the Regulations.

4.8.2 Being a Backward Pricing Scheme, the Repurchase (Redemption) Price so determined shall apply to properly filled redemption application requests received before the close of the Business Hours on the Dealing Day by the Distributor or the Management Company.

4.8.3 The Redemption Price determined by the Management Company shall be made available for every Dealing day to the public at the office and branches of the Distributors and at the discretion of the Management Company may also be published in any daily newspaper widely circulated in Pakistan and will be published at Management Company's and MUFAP's website.

4.9 **Procedure for Requesting Change in Unit Holder Particulars**

4.9.1 **Who Can Request Change?**

All Unit Holders are eligible to change their Unit Holder details if they so desire. For such change in particulars, a request shall be made via the Special Request/ Instruction Forms. These Forms may be obtained from Distributors or Investment Facilitators or from the Management Company or through its website. However, if Units are held in CDS account then request should be made through CDS Participant or the Investor Account Service (IAS) with which the account is maintained, according to the procedure laid down in CDC Regulations.

4.9.2 **Application Procedure for Change in Particulars**

Subject to the submission of Special Request Form and supporting documents to the satisfaction of the Management Company, the Unit Holder may request any change in his or her information kept in the Unit Holder Register. Changes will not be allowed in CNIC number and Joint Holder Account.

- (a) Fully completed Special Request/ Instruction Form(s) have to be submitted by both Individual and/or Institutional Investor(s). This Form should be delivered to any of the Authorized Branches of the Distribution Companies or may be submitted to the Management Company through an Investment Facilitator within Business Hours on a Dealing Day.
- (b) The applicant must obtain a copy of the Special Request/ Instruction Form signed and duly verified by an Authorized Officer of the Distributor or Management Company.
- (c) The Distribution Company and/ or Management Company will be entitled to verify the particulars given in the Special Request/ Instruction Form. In case of any incorrect information the application may be rejected if the applicant does not rectify the discrepancy.
- (d) The Unit Holder will be liable for any taxes, charges or duties that may be levied on any of the above changes. These taxes, charges or duties may either be recovered by redemption of Unit Holder equivalent Units at the time of the service request or the Management Company may require separate payment for such services.
- (e) Unless the Joint Unit Holder(s) of Units have specified otherwise, all the Joint Unit Holder(s) shall sign the Special Request/ Instruction Form for such Units.

4.9.3 Transfer, Nomination, Transmission and Conversion Procedure

- 4.9.4 Unit Holder may, subject to the law, transfer any Units held by them to any other person. The transfer shall be carried out after the Management Company/ Transfer Agent has been satisfied that all the requisite formalities including the payment of applicable taxes and duties, if any, have been complied with.
- 4.9.5 Both the transferor and the transferee must sign every instrument of transfer and the transferor shall be deemed to remain the Holder of the Units transferred until the name of the transferee is entered in the register. Every instrument of transfer must be duly completed in all respects.
- 4.9.6 Where Certificates have been issued, the Management Company/ Transfer Agent with the consent of the Trustee may dispense with the production of any Certificate that shall have become lost, stolen or destroyed upon compliance by the Unit Holder(s) with the like requirements to those arising in the case of an application by him for the replacement thereof as provided in this Offering Document. The Management Company or the Transfer Agent shall retain all instruments of transfer.
- 4.9.7 The Transfer Agent shall, with the prior approval of the Management Company or the Management Company itself be entitled to destroy all instruments of transfer or the copies thereof, as the case may be, which have been registered at any time after the expiration of twelve (12) years from the date of registration thereof and all the Certificates which have been cancelled at any time after the expiration of ten (10) years from the date of cancellation thereof and all registers, statements and other records and documents relating to the Trust at any time after the expiration of ten (10) years from transmission to the Trust. The Trustee or the Management Company or the Transfer Agent shall be under no liability, whatsoever, in consequence thereof and it shall conclusively be presumed in favor of the Trustee or the Management Company or the Transfer Agent that every Unit of Transfer so destroyed was a valid and effective instrument duly and properly registered by the Trustee or the Management Company or the Transfer Agent and that every Certificate so destroyed was a valid Certificate duly and properly cancelled, provided that (i) this provision shall apply only to the destruction of a document in good faith and without notice of any claim (regardless of the parties thereto) to which the document may be relevant; (ii) nothing in this sub-clause shall impose upon the Trustee or the Management Company or the Transfer Agent any liability in respect of the destruction of any document earlier than as aforesaid or in any case where the conditions of provision (i) above are not fulfilled. Reference herein to the destruction of any document includes reference to the disposal thereof in any manner. Complete list of unclaimed dividends will be maintained by AMCs and shall not be destroyed. Unit Holder may nominate any successor/ nominee for transmission, subject to all legal requirements, in case of the decease of Unit Holder.
- 4.9.8 Transmission of Units to successors in case of inheritance or distribution of the estate of a deceased Unit Holder shall be processed by the Transfer Agent or the Management Company itself as Registrar after satisfying as to all legal requirements such as intimation of death of deceased Unit Holder along with certified copy of death certificate , , indemnity from nominee along-with copy of CNIC of nominee and deceased Unit Holder, and original unit certificate (in case of physical certificate) etc. If considered necessary the Management Company may also require either heirship or succession certificate for the purpose of determining entitlement of the deceased Unit Holder's property. The legal costs and taxes, if any, shall be borne and paid by the transferees. However, the processing fee shall not be

payable by successors or the beneficiaries of the estate in the case of transmission. The Management Company shall pay the relevant processing fee to the Transfer Agent.

4.9.9 A Unit Holder may convert the Units of the Scheme into Units of another scheme managed by the Management Company by submitting a form designated for this purpose either physically or electronically. Notwithstanding anything contained in this Offering Document, the Offer Prices applicable on the conversion shall be the price applicable for the day on which form is submitted. For the purpose of conversion transaction applicable Cut Off timings of the respective Schemes shall be applicable. The Transfer Agent or Management Company itself shall carry out the conversion after satisfying that all the requisite formalities have been fulfilled and payment of the applicable taxes, fees and/or load, if any, has been received. The Management Company may impose a time limit before which conversion may not be allowed.

4.9.10 A Unit Holder may merge the Units which he/she has invested with two folio/registration numbers into one folio/ registration number. The Transfer Agent shall carry out the merger after satisfying that all the requisite formalities have been completed and payment of applicable taxes and fee, if any, has been received.

4.9.11 **Partial Transfer**

Partial transfer of Units covered by a single Certificate is permitted provided that in case of physical certificates issued, the Unit Holder must apply for splitting of the unit certificate representing the partial amount and then the new certificate shall be applied for transfer.

4.10 **Procedure for Pledge / Lien / Charge of Units**

4.10.1 **Who Can Apply?**

(a) All Unit Holders are eligible to apply for pledge/ lien/ charge of Units if they so desire. Such Pledge/ Lien/ Charge can be made via the Pledge of Units Form as attached in Annexure "E" of this Offering Document. This Form may be obtained from Distributors or Investment Facilitators or from the Management Company or through its website. However, if Units are held in CDS account then request should be made to the CDS Participant or the Investor Account Service (IAS) with which the account is maintained, according to the procedure laid down in CDC Regulations.

(b) Any Unit Holder either singly or with Joint Unit Holder(s) (where required) may request the Management Company or Transfer Agent to record a pledge/ lien of all or any of his/ her/ their Units in favor of any third party legally entitled to invest in such Units in its own right. The Management Company or Transfer Agent shall register a lien on any Unit in favor of any third party with the consent of the Management Company. However, the lien shall be valid only if evidenced by an account statement or letter issued by the Management Company or Transfer Agent with the Units marked in favor of the Pledgee. The onus for due process having been followed in registering a lien shall lie with the party claiming the lien.

(c) The lien once registered shall be removed by the authority of the party in whose favor the lien has been registered or through an order of a competent court. Neither the Trustee, nor the Management Company, nor the Transfer Agent, shall be liable for ensuring the validity of any such pledge/ charge/ lien. The disbursement of any loan or undertaking of any obligation against the constitution of such pledge/charge/lien by any party shall be at the entire discretion of such party and

neither the Trustee nor the Management Company and the Transfer Agent shall take any responsibility in this matter.

- (d) Payments of cash dividends or the issue of bonus Units and redemption proceeds of the Units or any benefits arising from the said Units that are kept under lien/ charge/ pledge shall be paid to the order of the lien/ charge/ pledge holder's bank account or posted to the registered address of Pledgee mentioned in the Pledge Form and/ or Investor Account Opening Form submitted. In case of Units are pledged through Central Depository System, payments of cash dividends or the issuance of bonus Units goes to the Pledgor as per Central Depositories Act.
- (e) The Distribution Company and/ or Management Company will be entitled to verify the particulars given in the Pledge Form. In case of any incorrect information the application may be rejected if the applicant does not rectify the discrepancy.
- (f) Fully completed Pledge of Units Form has to be submitted by both Individuals and/or non-individuals Unit Holders. This Form should be delivered to any of the Authorized Branches of the Distribution Companies or may be submitted to the Management Company directly or through an Investment Facilitator within Business Hours on a Dealing Day.
- (g) All risks and rewards, including the right to redeem such Units and operate such account, shall vest with the pledge/ lien/ charge holder. This will remain the case until such time as the pledge/ lien/ charge holder in writing to the Management Company instructs otherwise.

4.11 Temporary Change in Method of Dealing, Suspension of Dealing and Queue System

4.11.1 Temporary Change in the Method of Dealing

Under the circumstances mentioned in **Clause 4.11.2 & 4.11.3**, Subject to compliance with Regulation (having regard to the interests of Unit Holders), the Management Company may request the Trustee to approve a temporary change in the method of dealing in Units.

A permanent change in the method of dealing shall be made after expiry of at least one month's notice to Unit Holders and with the approval of Trustee.

4.11.2 Suspension of Fresh Issue of Units

The Management Company may, under the following circumstances, suspend issue of fresh Units.

- The situation of Force Majeure as defined in this Offering Document;
- A situation in which it is not possible to invest the amount received against issuance of fresh Units; or
- Any other situation in which issuance of fresh Units is, in Management Company's opinion, against the interests of the existing/remaining Unit Holders.

Such suspension may however not affect existing Unit Holders for the issue of bonus Units as a result of profit distribution. The Management Company shall announce the details of circumstances at the time a suspension of fresh issue is announced. The Management Company shall immediately notify SECP and Trustee if issuance of Units is suspended and shall also have the fact published, immediately following such decision, in the newspapers

in which the Fund's prices are normally published.

In case of suspension of redemption of Units due to extraordinary circumstances the issuance of Units shall also be kept suspended until and unless redemption of Units is resumed

Investment application form received on the day of suspension will not be processed and the amount received shall be returned to the investor.

4.11.3 Suspension of Redemption of Units

The Redemption of Units may be suspended during extraordinary circumstances/ Force Majeure.

Redemption requests received on the day of the suspension shall be rejected.

4.11.4 Queue System

In the event redemption requests on any day exceed ten percent (10%) of the Units in issue, the Management Company may invoke a Queue System whereby requests for redemption shall be processed on a first come first served basis for up to ten percent (10%) of the Units in issue. The Management Company shall proceed to sell adequate assets of the Fund and / or arrange borrowing as it deems fit in the best interest of all Unit Holders and shall determine the redemption price to be applied to the redemption requests based on such action. Where it is not practical to determine the chronological ranking of any requests in comparison to others received on the same Dealing Day, such requests shall be processed on basis proportionate to the size of the requests. The Management Company shall provide all redemption requests duly timed and date stamped to the Trustee within 24 hours of receipt of any such request following the queue system. The requests in excess of ten percent (10%) shall be treated as redemption requests qualifying for being processed on the next Dealing Day at the price to be determined for such redemption requests. However, if the carried over requests and the fresh requests received on the next Dealing Day still exceed ten percent (10%) of the Units in issue, these shall once again be treated on first come first served basis and the process for generating liquidity and determining the redemption price shall be repeated and such procedure shall continue till such time the outstanding redemption requests come down to a level below ten percent (10%) of the Units then in issue.

4.11.5 Winding up in view of Major Redemptions

In the event the Management Company is of the view that the quantum of redemption requests that have built up are likely to result in the Fund being run down to an unsustainable level or it is of the view that the selloff of assets is likely to result in a significant loss in value for the Unit Holders who are not redeeming, it may announce winding up of the Fund. In such an event, the Queue System, if already invoked, shall cease to apply and all Unit Holders shall be paid after selling the assets and determining the final Redemption Price. However, interim distributions of the proceeds may be made if the Management Company finds it feasible. In case of shortfall, neither the Trustee nor the Management Company shall be liable to pay the same.

5. DISTRIBUTION POLICY

5.1 **²⁹Declaration of Dividend**

The Fund on a daily basis shall distribute all net profit (after deducting all expenses of the Fund) as dividend and that dividend shall be re-invested after deducting applicable taxes. By distributing dividend on a daily basis, the Management Company shall ensure that total distribution in an Accounting period accumulates to an amount that is required under the tax laws and other regulations in force to be distributed and that may be beneficial for its Unit Holders. The Fund will comply with regulatory and taxation requirements and the distribution policy may be amended accordingly after intimation to Trustee and SECP.

Further, in order to avail relevant tax benefit for exemptions, the Fund can also distribute bonus on annual basis.

Further provided that dividend amount less than Rs. 0.01 shall not be taken into account and dividend shall not be entitled if holding in register of any unit-holder(s) is less than one unit.

In case during the financial year, NAV falls below Ex- NAV than the dividend distribution shall be stopped immediately till the NAV reaches Ex-NAV of the financial year. NAV at the end of Financial year shall be treated as EX-NAV for next financial year for dividend distribution. This means investment/redemption/conversions etc. is on EX-NAV.

Dividend will be distributed to the Unit Holder(s) appearing in the register within cutoff timing as mentioned in Annexure ‘C’ on a daily basis. Unit Holder(s) having discrepancies of any type will not be eligible for dividend distribution purposes unless all the discrepancies are removed.

Note: Daily dividend will generally appears into Unit Holder’s Account on next working day of the Management Company.

5.2 **Determination of Distributable Income**

The amount available for distribution in respect of any Accounting Period shall be determined in accordance with the regulatory and taxation requirements as may be applicable from time to time.

All the receipts deemed by the Management Company to be in the nature of capital accruing from Investments shall not be regarded as available for distribution but shall be retained as part of the Fund Property, provided that and subject to the regulatory and taxation requirements such amounts out of the sale proceeds of the Investments and all other receipts as deemed by the Management Company to be in the nature of the net realized appreciation may be distributable to the Unit Holders by the Trustee upon instructions of the Management Company and shall thereafter cease to form part of the Fund Property.

²⁹ Amendment has been made through ninth supplemental OD on which Trustee has given consent dated 17 November, 2020 and amendment has been made through Seventeenth supplemental OD approved by SECP dated August 20, 2024 and further amendment has been made through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

5.3 ³⁰Payment of Dividend

All unit holders appearing in the register of Unit Holders will be entitled for dividend and the amount of dividend shall be reinvested at the ex-dividend NAV after deduction of all applicable taxes

5.4 ³¹Dispatch of Dividend Warrants/Advice

Dividend warrants/advice/payment instruments and/or Account Statements shall be dispatched to the Unit Holders or the charge-holders at their registered addresses or registered email addresses or/ SMS.

5.5 ³²Reinvestment of Dividend

The Unit Holders will be entitled for dividend and the amount of dividend shall be reinvested at the ex-dividend NAV after deduction of all applicable taxes.

5.6 ³³Bonus Units

The Management Company may decide to distribute, wholly or in part, the distributable income in the form of stock dividend (which would comprise of the Bonus Units of the Trust) if it is in the interest of Unit Holders. After the fixing of the rate of bonus distribution per Unit, in case of distribution in the form of Bonus Units, the Management Company shall, under intimation to the Trustee, issue additional Units issued in the name of the Unit Holders as per the bonus ratio. The Bonus Units would rank pari passu as to their rights in the Net Assets, earnings and receipt of dividend and distribution with the existing Units from the date of issue of these Bonus Units.

5.7 Closure of Register

The Management Company may close the Register by giving at least seven (7) days notice to Unit Holder provided that the time period for closure of register shall not exceed six (6) working days at a time and whole forty five (45) days in a Financial Year. During the closure period, the sale, redemption, conversion of Units or transfer of Units will be suspended. Notice for closure of register should be published in two newspapers (Urdu and English language) having circulated all over Pakistan.

6. FEE AND CHARGES

6.1 Fees and Charges Payable by an Investor

The following fees and charges shall be borne by the Investor:

³⁰ Amendment has been made through ninth supplemental OD on which Trustee has given consent dated 17 November, 2020 and amendment has been made through Seventeenth supplemental OD approved by SECP dated August 20, 2024 and further amendment has been made through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

³¹ Amendment has been made through ninth supplemental OD on which Trustee has given consent dated 17 November, 2020.

³² Amendment has been made through ninth supplemental OD on which Trustee has given consent dated 17 November, 2020 and amendment has been made through Seventeenth supplemental OD approved by SECP dated August 20, 2024 and further amendment has been made through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

³³ Amendment has been made through ninth supplemental OD on which Trustee has given consent dated 17 November, 2020.

6.1.1 Front-end Load

Front end Load is a part of Sales Load which may be included in the offer price of the Units. The remuneration of Distributors shall be paid from such Load and if the Front-end Load is insufficient to pay the remuneration of the Distributors, the Management Company shall pay the amount necessary to pay in full such remuneration and no charges shall be made against the Fund Property or the Distribution Account in this respect.

The Management Company may at its discretion charge different levels of Load as per Annexure "B". Any change in Front-end Load shall be done through an addendum to the Offering Document after seeking prior approval of the Commission.

A Distributor located outside Pakistan may if so authorized by the Management Company and the Trustee retain such portion of the Front-end Load as is authorized by the Management Company and transfer the net amount to the Trustee, subject to the law for the time being in force.

The issue price applicable to Bonus Units issued by way of dividend distribution or issue of Units in lieu of cash distribution shall not include any sales or processing charge.

6.1.2 Back-end Load

Back end Load deducted from the Net Asset Value in determining the Redemption Price; provided however that different levels of Back-end Load may be applied to different types of Units, but Unit Holders within a type shall be charged same level of back end load. Management Company may change the current level of Back-end Load after giving 30 days prior notice to the Unit Holder through newspaper (either Urdu or English Newspaper) and via post and the unit holders shall be given an option to exit at the applicable NAV without charge of back end load as specified in the Regulation.

The current level of Back-end Load is indicated in Annexure "B".

6.1.3 Other Charges

Transfer of Units, from one owner to another shall be subject to a Processing charge at the date the request is lodged, which shall be recovered from the transferee. However, the processing charge shall not be payable by successors in the case of inheritance or distribution of the estate of a deceased Unit Holder. The Management Company may recover such transactional charges either from the transaction proceeds or from the account of the Unit Holder by redeeming appropriate number of units of the transferee and successors at the time of executing such transaction.

Units issued to an Account holder through conversion from another scheme run by the Management Company shall be issued at a price based on the Net Asset Value on that date.

6.1.4 Expenses borne by the Management Company and the Trustee

The Management Company and Trustee shall bear all expenditures in respect of their respective secretarial and office space and professional management services provided in accordance with the provisions of the Deed. Neither the Management Company nor the Trustee shall make any charge against the Unit Holders nor against the Trust Property nor against the Distribution Account for their services nor for expenses, except such expenses or fees as are expressly authorized under the provisions of the Regulations to be payable out of Trust Property.

6.1.5 Remuneration of Distribution Company / Investment Agent / Investment Facilitator

The Distribution Company employed by the Management Company will be entitled to a remuneration payable by the Management Company out of its own resources and/or from Front End Load on terms to be agreed between the Management Company and the Distribution Company. The Investment Facilitator/Investment Adviser/Sales Agent employed by the Management Company will be entitled to a remuneration payable by the Management Company out of its own resources.

Distributors located outside Pakistan may, if so authorized by Trustee and the Management Company, be entitled to remuneration (from Management Company's own resources) on terms to be agreed between them and the Management Company, subject to the law for the time being in force.

6.2 Fees and Charges Payable by the Fund

The following expenses shall be borne by the Fund:

6.2.1 Remuneration of the Management Company

The remuneration shall begin to accrue from the close of the Initial Offering Period. In respect of any period other than an Annual Accounting Period, such remuneration shall be prorated on the basis of the actual number of days for which such remuneration has accrued in proportion to the total number of days in the Annual Accounting Period concerned.

Current level Management Fee is disclosed in **Annexure "B"**. Any increase in the current level of Management Fee, provided it is within the maximum limit prescribed in the Regulations shall be subject to giving a thirty (30) days prior notice to the unit holders and the unit holders shall be given an option to exit at the applicable NAV without charge of any exit load.

6.2.2 Remuneration of the Trustee

The Trustee shall be entitled to a monthly remuneration out of the Trust Property determined in accordance with **Annexure "A"**.

The remuneration shall begin to accrue following the expiry of the Initial Period. For any period other than an Annual Accounting Period such remuneration will be prorated on the basis of the actual number of days for which such remuneration has accrued in proportion to the total number of days in an Annual Accounting Period concerned. Any upward change in the remuneration of trustee from the existing level shall require prior approval of the Commission.

6.3 Formation Costs

All preliminary and floatation expenses of the Fund including expenses incurred in connection with the establishment and authorization of the Fund, including execution and registration of the Constitutive Documents, issue, legal costs, printing, circulation and publication of the Offering Document, and all expenses incurred during and up to the Initial Offering Period subject to a maximum of one per cent of pre-IPO capital of the Fund or Rupees five million, whichever is lower, shall be borne by the Fund subject to the audit of expenses and amortized over a period of not less than five years or within the maturity of the Fund whichever is lower. This cost shall be reimbursable by a collective investment scheme to an AMC subject to the audit of expenses. The Formation Cost shall be reported

by the Management Company to the Commission and the Trustee giving their break-up under separate heads, as soon as the distribution of the securities is completed.

6.4 Other costs and expenses

Only the expenses allowed under the applicable laws shall be paid out of the Fund Property. Following are the example of charges which shall be payable out of the Fund Property, however the expenses chargeable to Fund Property shall be in accordance with the applicable laws:

- (i) Custody, Brokerage, Transaction Costs of investing and disinvesting of the Fund Property.
- (ii) All expenses incurred by the Trustee in effecting the registration of all registerable property in the Trustee's name.
- (iii) Legal and related costs incurred in protecting or enhancing the interests of the Unit Holders.
- (iv) Bank charges, borrowing and financial costs;
- (v) Auditors' Fees and out of pocket expenses.
- (vi) printing costs and related expenses for issuing Fund's quarterly, half yearly and annual reports
- (vii) Fund rating fee payable to approved rating agency.
- (viii) Listing Fee including renewals payable to the Stock Exchange(s) on which Units may be listed
- (ix) fee pertaining to the Fund payable to the Commission.
- (x) Taxes, fees, , duties if any, applicable to the Fund and on its income, turnover and/or its properties including the Sales Tax levied on Services offered by Asset Management Company.
- (xi) Charges and levies of stock exchanges, national clearing and settlement company, CDC charges.
- (xii) Any amount which the Shariah Advisor may declare to be Haram and to be paid to Charity.
- (xiii) Any other expenses as permissible under the Rules and Regulations from time to time and / or permitted by the Commission.

7. TAXATION

7.1 Taxation on the Income of the Fund

7.1.1 Liability for Income Tax

The following is a brief description of the Income Tax Ordinance, 2001, applicable in respect of the Fund. This section is for advice only and potential investors should consult their tax experts for their liability with respect to taxation on income from investment in the Fund. This part does not cover tax liability of non-Pakistani resident investors with respect to taxes in their own jurisdiction.

Under the Tax Law in Pakistan, the definition of a public company includes a trust formed under any law for the time being in force. The Fund will be regarded as a public company liable to a tax rate applicable to a public company.

The income of the Fund will accordingly be taxed at the following rates:

- (i) Dividend income as applicable according to the relevant law;
- (ii) Capital Gains Tax as applicable according to the relevant law;

- (iii) Return from all other sources/ instruments are taxable at the rate applicable to a public company.

7.1.2 Liability for Income Tax if Ninety Percent of Income is distributed

Notwithstanding the tax rate given above, the income from the Fund will be exempted from tax if not less than 90% of the income for the year as reduced by capital gains whether realized or unrealized is distributed amongst the Unit Holders as dividend.

7.2 Withholding tax

Under the provision of Clause 47(B) of Part (IV) of Second Schedule of the Income Tax Ordinance 2001, the Fund's income from dividend from securities or instruments of companies, organizations and establishments, return on (Riba free) deposits with banks/financial institutions, return from contracts, will not be subject to any withholding tax.

7.3 Zakat on Fund

The Fund is Saheb-e-Nisab under the Zakat and Ushr Ordinance, 1980. The balance in the credit of savings bank account, or similar account with a bank standing on the first day of Ramzan-ul-Mubarak will be subjected to Zakat deduction @ 2.5%.

7.4 Taxation and Zakat on Unit Holders

7.4.1 Taxation on Income from the Fund of the Unit Holder

The following is a brief description of the Income Tax Ordinance, 2001, applicable in respect of Unit Holder of the Fund. This section is for advice only and potential investors should consult their tax experts for their liability with respect to taxation on income from investment in the Fund. This part does not cover tax liability of non-Pakistani resident investors with respect to taxes in their own jurisdiction.

7.4.2 Unit Holders of the Fund will be subject to tax on dividend income distributed by the Fund at applicable tax rates as mentioned in Income Tax Ordinance 2001. The tax deducted on dividend will be the final tax and the payer will be required to withhold the amount of tax at source from payment of dividend except payment to the banking companies.

7.4.3 Capital gain arising from redemption of Units of the Fund will be subject to tax at the applicable tax rate as mentioned in Income Tax Ordinance 2001.

7.4.4 Unit Holders who invest in a fund just before it makes a distribution may be liable to pay tax even though they may not have earned any gain on their investment as return of capital to investors upon distribution is also taxable.

7.4.5 Unit Holders who are exempt from income tax may obtain exemption certificate from the Commissioner of Income Tax and provide the same to the Management Company and/ or Transfer Agent and on the basis of Exemption Certificate income tax will not be withheld.

7.4.6 Tax Credit to Unit Holders

Unit Holders other than a company shall be entitled to a tax credit under Section 62 of the Income Tax Ordinance, 2001, on purchase of new Units.

7.4.7 Zakat

Units held by resident Pakistani Unit Holders shall be subject to Zakat at 2.5% of the value of the Units under Zakat and Ushr Ordinance, 1980, (XVII of 1980), except those exempted under the said Ordinance. Zakat will be deducted at source from the redemption proceeds. Above deduction will not be made if Unit Holder provides declaration in due course of time to the Management Company.

7.5 Disclaimer

The tax and Zakat information given above is based on the Management Company's tax advisor's interpretation of the law which, to the best of the Management Company's understanding, is correct. Investors are expected to seek independent advice so as to determine the tax consequences arising from their investment in the Units of the Fund. Furthermore, tax and Zakat laws, including rates of taxation and of withholding tax, are subject to amendments from time to time. Any such amendments in future shall be deemed to have been incorporated herein.

8. REPORTS TO UNIT HOLDERS

8.1 Account Statement

The statements or report shall be sent by electronic mail at the time of opening of first account and there after each time there is issuance of units against fresh subscription on the registered email address of the Unit Holder(s). In case where the applicant does not have registered email address, the Management Company will send the statements or reports through registered post at their registered home address. Physical copy of account statement shall only be send on specific request of the Unit Holder. The Management Company shall provide the account statement to the investors within 7 working days from the receipt of such request. Provided that the Management Company shall send an investment account statement to each Unit Holder on the registered mailing address provided by the Unit Holder at least once in a year. An AMC may send account statement at the registered email address of the unit holder only after obtaining consent in writing from the unit holder for sending electronic account statement. It is in compliance of SRO 1279(1) 2017; however any change in NBFC regulations at any point of time, the Regulations will prevail.

The Unit Holder will be entitled to ask for copies of his account statement on any Dealing Day within Business Hours by applying to the Management Company/ Transfer Agent in writing and providing such fee that the Management Company may notify from time to time.

8.2 Financial Reporting

- (a) The Management Company shall prepare and transmit the annual report electronically in such form and manner as set out in SECP SRO 787 of 2014 and Regulations as amended or substituted from time to time. In case where any unit holder who has opted to receive Audited Financial Statements and notice through email and subsequently ask for the hard copy of Audited Financial Statements the same shall be provided free of cost within seven days of receipt of such request.
- (b) The Management Company shall prepare and transmit quarterly reports electronically in such form and manner as set out in SECP SRO 787 of 2014 and Regulations as amended or substituted from time to time. In case where any unit holder who has opted to receive quarterly Financial Statements and notice through email and subsequently ask for the hard copy of quarterly Financial Statements, the same shall be provided free of cost within seven days of receipt of such request.

8.3 **Trustee Report**

The Trustee shall report to the Unit Holder, to be included in the annual and second quarter Financial Reports issued by the Management Company to the Unit Holders, as to whether in its opinion the Management Company has in all material respects managed the Fund in accordance with the provisions of the Regulations, the Constitutive Documents and if the Management Company has not done so, the respect in which it has not done so and the steps the Trustee has taken in respect thereof.

8.4 **Fund Manager Report**

The Management Company shall prepare Fund Manager's Report each month as per guideline issued by MUFAP and also made available at their website latest by 5th working day of each month. The Management Company shall transmit the same to the Unit Holders through electronic mail if requested by the Unit Holders.

9. **WARNING AND DISCLAIMER**

9.1 **Warning**

9.1.1 If you are in any doubt about the contents of this Offering Document, you should consult your bank manager, Legal advisor, or other financial advisor. The price of the Units of this Fund and the income of this Fund (from which distributions to Unit Holders is made) may increase or decrease.

9.1.2 Investment in this Fund is suitable for investors who have the ability to take the risks associated with financial market investments. Capital invested in the financial markets could in extreme circumstances lose its entire value. The historical performance of this Fund, other Funds managed by the Management Company, the financial markets, or that of any one security or transaction included in the Fund's portfolio will not necessarily indicate future performance.

9.1.3 Before making any investment decision, investor should review the latest monthly fund manager report and financial statements of the Scheme particularly the details of non-complaint investment and Risk Factors.

9.2 **Disclaimer**

9.2.1 The Units of the Fund are not bank deposits and are neither issued by, insured by, obligation of, nor otherwise supported by SECP, any Government Agency, Trustee (except to the extent specifically stated in this Offering Document and the Trust Deed) or any of the shareholders of the Management Company or any of the Pre-IPO Investors or any other bank or financial institution. The portfolio of the Fund is subject to market risks and risks inherent in all such investments.

9.2.2 Fund's target return/ dividend range cannot be guaranteed. Fund's Unit price is neither guaranteed nor administered/ managed; it is based on the NAV that may go up or down depending upon the factors and forces affecting the capital markets and interest rates.

10. **GENERAL INFORMATION**

10.1 Accounting Period / Financial Year of the Fund

Accounting Period means a period ending on and including an accounting date and commencing (in case of the first such period) on the date on which the Trust Property is first paid or transferred to the Trustee and (in any other case) from the next day of the preceding accounting period.

Annual Accounting Period means the period commence on 1st July and shall end on 30th June of the succeeding calendar year.

10.2 Inspection of Constitutive Documents

The copies of constitutive documents, such as the Deed and the Offering Document, can be inspected free of charge at the addresses given below; however, such documents shall also be available on the website of the Management Company:

2nd Floor, Adamjee House, I. I. Chundrigar Road, Karachi

10.3 Transfer of Management Rights of the Fund

The management rights of the Fund may be transferred to another Management Company upon the occurrence of any of the following events in accordance with the procedure laid down in the Regulation, the Deed and the Directive issued by the Commission;-

- (i) the Management Company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its license has been cancelled or does not hold valid license;
- (ii) where the Management Company is unable to remove the suspension of redemption of Units of the Fund within the fifteen (15) business days of suspension and the Unit Holders representing at least three fourth in value of total outstanding Units of the concerned scheme pass a resolution or have given consent in writing that the scheme be transferred to another Management Company;
- (iii) if in the opinion of the Commission further management of the Fund by the existing Management Company is detrimental to the interest of the Unit Holders, the Commission may direct the Trustee to transfer the Fund to another Management Company.
- (iv) If the Management Company may retire voluntarily with the prior written consent of the Commission.

10.4 Extinguishment / Revocation of the Fund

The Fund may be extinguished by the occurrence of any of the following events in accordance with the procedure laid down in the Regulation, the Deed and the Directive issued by the Commission;-

- (i) the Fund has reached its maturity date as specified in the Deed;
- (ii) where the Management Company is unable to remove the suspension of redemption of Units of the Fund within the fifteen business days of suspension and the Unit Holders representing at least three fourth in value of total outstanding Units of the concerned scheme pass a resolution or have given consent in writing that the scheme be revoked;

- (iii) where the Management Company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its license has been cancelled or does not hold valid license;
- (iv) in the opinion of the Management Company the scheme is not commercially viable or purpose of the scheme cannot be accomplished subject to the consent of Trustee;
- (v) The Management Company subject to regulatory approval, may announce winding up of the Trust in the event redemption requests build up to a level where the Management Company is of the view that the disposal of the Trust Property to meet such redemptions would jeopardize the interests of the remaining Unit Holder(s) and that it would be in the best interest of all the Unit Holder(s) that the Trust be wound up.
- (vi) on occurrence of any event or circumstances which, in the opinion of the Trustee, requires the Fund to be revoked; and
- (vii) where the Commission deems it necessary to revoke the Fund so directs either Trustee or the Management Company in the interest of Unit Holders.

10.5 Procedure and manner of Revocation of the Fund

Revocation of the Fund shall be done in accordance with the procedures and in the manner as mentioned in the Regulations or through circulars/ guidelines issued by the SECP from time to time.

10.6 Distribution of proceeds on Revocation

In case of Revocation of the Fund the Trustee shall according to the procedure laid down in Regulations refund the net proceeds to the Unit Holders in proportion to the number of units held by them.

11. GLOSSARY

Unless the context requires otherwise the following words or expressions shall have the meaning respectively assigned to them:

- 11.1 “**Accounting Date**” means the thirtieth day of June in each year and any interim date on which the financial statements of the Scheme are drawn up. Provided that the Management Company may, with the written consent of the Trustee and after obtaining approval from the Commission and the Commissioner of Income Tax may change such date to any other date and such change shall be intimated to the Commission.
- 11.2 “**Account Opening Form**” means standardized form prescribed by the Management Company to be duly filled by the investors at the time of opening an account with the Management Company.
- 11.3 “**Accounting Period**” means a period ending on and including an Accounting Date and commencing (in case of the first such period) on the date on which the Trust Property is first paid or transferred to the Trustee and (in any other case) from the next day of the preceding accounting period.
- 11.4 “**Administrative Plans**” means investment plans offered by the Management Company and approved by the Commission, where such plans allow investors a specific investment strategy

- in any one or a combination of Schemes managed by the Management Company in accordance with the conditions specified by SECP.
- 11.5 **“Annual Accounting Period” or “Financial Year”** means the period commence on 1st July and shall end on 30th June of the succeeding calendar year.
- 11.6 **“Asset Management Company”** means an asset Management Company as defined in the Rules and Regulations.
- 11.7 **“Auditor”** means the Auditor of the Trust appointed by the Management Company, with the consent of the Trustee, as per the Regulations.
- 11.8 **“Authorized Branches”** means those Branches of Distributors or Distribution Companies which are allowed by the Management Company to deal in Units of the Funds managed by the Management Company.
- 11.9 **“Authorized Broker”** means those Brokers which are authorized to deal in Government Securities.
- 11.10 **“Authorized Investments”** mean investments as defined in the Clause 2.1.1.2 of this Offering Document.
- 11.11 **“Back-end Load”** means the charge deducted from the Net Asset Value in determining the Redemption Price; provided however that different levels of Back-end Load may be applied to different types of Units, as specified in this Offering Document.
- 11.12 **“Bank”** means institution(s) providing banking services under the Banking Companies Ordinance, 1962, or any other regulation in force for the time being in Pakistan, or if operating outside Pakistan, under the banking laws of the jurisdiction of its operation outside Pakistan.
- 11.13 **“Bank Accounts”** means those account(s) opened and maintained for the Trust by the Trustee at Islamic Banks and/ or Islamic window of conventional banks, the beneficial ownerships in which shall vest in the Unit Holder(s).
- 11.14 **“Broker”** means any person engaged in the business of effecting transactions in securities for the account of others.
- 11.15 ³⁴**“Business Day”** means every day in the financial year of the Fund; provided that physical forms will be accepted within cutoff timing when banks are open for business in Pakistan.
- 11.16 **“Certificate”** means the definitive certificate acknowledging the number of Units registered in the name of the Unit Holder issued at the request of the Unit Holder pursuant to the provisions of the Trust Deed.
- 11.17 **“Connected Person”** shall have the same meaning as assigned in the Rules and Regulations.
- 11.18 **“Constitutive Documents”** means the Trust Deed or such other documents as defined in the Regulations.

³⁴ Amendment has been made through Twelfth and ninth supplemental OD on which Trustee has given consent dated 14 April, 2022 and 17 November, 2020 and amendment has been made through seventeenth supplemental OD approved by SECP dated August 20, 2024 and further amendment has been made through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

- 11.19 **“Charity”** means amount paid by the Trustee, upon instruction of the Management Company and in consultation with the Shari’ah Advisor, out of the income of the Fund to Charitable Trust/welfare organization, representing income which is impermissible/ Haram.
- 11.20 **“Custodian”** means a Bank, a Depository or an Investment Finance Company licensed under the Regulations, which may be appointed by the Trustee in consultation with the Management Company to hold and protect the Trust Property or any part thereof as custodian on behalf of the Trustee, and shall also include the Trustee itself if it provides custodial services for the Fund.
- 11.21 **“Cut-Off Time”/ “Business Hours”** means the day time for dealing in Units of the Fund. The current Cut-Off Timing/Business Hours are mentioned in Annexure "C" of this Offering Document.
- 11.22 **“Dealing Day”** means that Business Day on which Units will be available for dealing (purchase, redemption, transfer, switching etc) during Cut-off Time. Provided that the Management Company may with the prior written consent of the Trustee and upon giving not less than seven (7) days’ notice in two widely circulated English or Urdu newspapers in Pakistan declare any particular Business Day(s) not to be a Dealing Day(s).
- 11.23 **“Distribution Account”** means the Bank Account (which may be a current, saving or deposit account) maintained by the Trustee with a Bank as directed by the Management Company in which the amount required for distribution of income to the Unit Holder(s) shall be transferred. Interest, income or profit, if any, including those accruing on unclaimed dividends, in this account shall be transferred to the main account of the Fund from time to time, as part of the Trust Property for the benefit of the Unit Holder(s).
- 11.24 **“Distributor / Distribution Company”** means Company(ies), Firm(s), Sole Proprietorship concern(s), individual(s), Banks or any other Financial Institution appointed by the Management Company under intimation to the Trustee for performing any or all of the Distribution Functions and who are registered with MUFAP as Registered Service Providers. The Management Company may itself also performs the Distribution Function.
- 11.25 **“Distribution Function”** means the functions with regard to:
- a. receiving applications for issue of Units together with the aggregate Offer Price for Units applied for by the applicants;
 - b. issuing receipts in respect of (a) above;
 - c. interfacing with and providing services to the Holders including receiving redemption/transfer applications, conversion notices and applications for change of address or issue of duplicate Certificates for immediate transmission to the Management Company or the Transfer Agent as appropriate;
 - d. accounting to the Management Company for all: (i) payment instruments received from the applicants for issuance of Units; (ii) payments instruments to the Holders on redemption of Units; and (iii) expenses incurred in relation to the Distribution Function.
 - e. the above functions may be performed electronically, if appropriate systems are in place.
- 11.26 **“Distribution Date”** means the date on which the Management Company decides to distribute the profits (if any) in the form of dividend.
- 11.27 **“Duties and Charges”** means in relation to any particular transaction or dealing all stamp and other duties, taxes, Government charges, bank charges, transfer fees, registration fees and other duties and charges in connection with the increase or decrease of the Trust Property or the creation, issue, sale, transfer, redemption or purchase of Units or the sale or purchase of Investment or in respect of the issue, transfer, cancellation or replacement of a Certificate or

otherwise which may have become or may be payable in respect of or prior to or upon the occasion of the transaction or dealing in respect of which such duties and charges are payable, but do not include the remuneration payable to the Distribution Company or any Commission payable to agents on sales and redemption of Units or any Commission charges or costs which may have been taken into account in ascertaining the Net Asset Value.

11.28 **“Exposure”** shall have same meanings as provided in the Regulations.

11.29 **“Federal Government”** means the Federal Government of Islamic Republic of Pakistan.

11.30 **“Financial Institution”** means a Bank, Development Finance Institution, Non-Banking Finance Company, Modaraba or an institution registered under relevant laws to provide financial services within or outside Pakistan.

11.31 **“Financial Sector”** shall comprise of the savings and term deposits / certificates/ securities/ instruments issued by the entities of Banking Sector, Financial Services Sector, Life Insurance Sector and Non- Life Insurance Sector as classified by Karachi Stock Exchange and DFIs.

11.32 **“Force Majeure”** means any occurrence or circumstance or element which delays or prevents performance of any of the terms and conditions of this Deed or any obligations of the Management Company or the Trustee and shall include but not limited to any circumstance or element that cannot be reasonably controlled, predicted, avoided or overcome by any party hereto and which occurs after the execution of this Deed and makes the performance of the Deed in whole or in part impossible or impracticable or delays the performance, including but not limited to any situation where performance is impossible without unreasonable expenditure. Such circumstances include but are not limited to floods, fires, droughts, typhoons, earthquakes and other acts of God and other unavoidable or unpredictable elements beyond reasonable control, such as war (declared or undeclared), insurrection, civil war, acts of terrorism, accidents, strikes, riots, turmoil, civil commotion, any act or omission of a governmental authority, failure of communication system, hacking of computer system and transmissions by unscrupulous persons, closure of stock exchanges, banks or financial institutions, freezing of economic activities and other macro-economic factors, etc.

11.33 **“Formation Cost”** means preliminary expenses relating to regulatory and registration fees of the Scheme, flotation expenses of the Scheme, expenses relating to authorization of the Scheme, execution and registration of the Constitutive Documents, legal costs, printing, circulation and publication of this Offering Document, announcements describing the Scheme and all other expenses incurred until the end of the Initial Period.

11.34 **“Front-end Load”** means the Sales load which may be included in the offering price of the Units; provided however that different levels of Front-end Load may be applied to different investors, as determined by the Management Company. However aggregate of Front-end Load and Back-end Load should not exceed 3% of Net Asset Value.

11.35 **“Government Securities”** includes monetary obligations of the Government or a Provincial Government or a corporation wholly owned or controlled, directly or indirectly, by the Federal Government or a Provincial Government and guaranteed by the Federal Government and any other security as the Federal Government may, by notification in the official Gazette, declare, to the extent determined from time to time, to be a Government Security.

11.36 **“Haram Income”** means any income prohibited by the Shari’ah.

- 11.37 **“Holder or Unit Holder”** means the investor for the time being entered in the Register as owner of a Unit including investors jointly so registered pursuant to the provisions of the Trust Deed.
- 11.38 **“Initial Period” or “Initial Offering Period”** means a period determined by the Management Company during which Units will be offered as mentioned in clause 1.7 of this Offering Document.
- 11.39 **“Initial Price” or “Initial Offer”** means the price per Unit on the first day of the Initial Period determined by the Management Company.
- 11.40 **“Investment”** means any Authorized Investment forming part of the Trust Property.
- 11.41 **“Investment Facilitators/Advisors”** means an individual, firm, corporate or other entity appointed by the Management Company to identify, solicit and assist investors in investing in the Scheme. The investment facilitator/advisor is not authorized to perform the Distribution Functions. The Management Company shall compensate the Investment Facilitators.
- 11.42 **“Investment Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to purchase Units and will be stated in this Offering Document.
- 11.43 **“Local Governments”** mean all the local / city governments in Pakistan.
- 11.44 **“Management Company”** is defined in the preamble hereto;
- 11.45 **“Net Assets”** in relation to the Trust, means, the excess of assets over liabilities of the Scheme as calculated in accordance with the Regulations.
- 11.46 **“Net Asset Value” or “NAV”** means per Unit value of the Trust arrived at by dividing the Net Assets by the number of Units outstanding.
- 11.47 **“Offer Price or Purchase (Public Offer) Price”** means the sum to be paid by the investor for purchase of one Unit, such price to be determined pursuant to this document.
- 11.48 **“Offering Document”** means the prospectus or other document (issued by the Management Company with written consent of the Trustee and approved by the Commission) which contains the investments and distribution policy, unit structure(s) and all other information in respect of the Unit Trust, as required by the Rules and Regulations and is circulated to invite offers by the public to invest in the Scheme.
- 11.49 **“Online”** means transactions through electronic data-interchange whether real time transactions or otherwise, which may be through the internet, intranet networks and the like.
- 11.50 **“Ordinance”** means the Companies Ordinance, 1984.
- 11.51 **“Par Value”** means the face value of Rs. 100 for a Unit of the Fund.
- 11.52 **“Personal Law”** means the law of inheritance and succession as applicable to the individual Unit Holder.

- 11.53 **“Pledge Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to Pledge his/her Units and will be stated in this Offering Document.
- 11.54 **“Provincial Governments”** mean the Provincial Governments of all four provinces of Pakistan.
- 11.55 **“Redemption Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to redeem Units and will be stated in this Offering Document.
- 11.56 **“Redemption Price or Repurchase Price”** means the amount to be paid to the relevant Holder upon redemption of that Unit, such amount to be determined pursuant to this document.
- 11.57 **“Register Function”** means the functions with regard to:
- a. Maintaining the Register, including keeping a record of change of addresses/other particulars of the Holders;
 - b. Issuing account statements to the Holders;
 - c. Issuing Certificate, including Certificates in lieu of undistributed income to Holders;
 - d. Cancelling old Certificates on redemption or replacement thereof;
 - e. Processing of applications for issue, redemption, transfer and transmission of Units, recording of pledges, liens and changes in the data with regard to the Holders;
 - f. Issuing and dispatching of Certificates;
 - g. Dispatching income distribution warrants, and bank transfer intimation and distributing bonus Units or partly both and allocating Units to Holders on re-investment of dividends;
 - h. Receiving applications for redemption and transfer/transmission of Units directly from Holder or legal representatives or through Distributor;
 - i. Maintaining record of lien/pledge/charge; and
 - j. Keeping record of change of addresses/other particulars of the Holders.
- 11.58 **“Regular Interval”** means monthly, quarterly, half yearly or annual periods.
- 11.59 **“Rules”** mean Non-Banking Finance Companies (Establishment and Regulation) Rules 2003 as amended from time to time.
- 11.60 **“Regulations”** mean Non-Banking Finance Companies and Notified Entities Regulations, 2008 and the Schedules and Forms attached to it as amended/replaced from time to time.
- 11.61 **“Sales Load”** mean Front end load and Back end load and any processing charges or Commission (excluding Duties and Charges) not exceeding three percent of NAV or as may be allowed under the Regulations, which may be included in the offer price of all or certain type of Units or deducted from the NAV in order to determine the Redemption Price of certain types of Units.
- 11.62 **“SECP” or “Commission”** means Securities and Exchange Commission of Pakistan established under Securities and Exchange Commission of Pakistan Act, 1997 and shall include its successor.
- 11.63 **“Special Instruction Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to change his/her particulars and will be stated in this Offering Document.
- 11.64 **“Sukuk”** means a type of Islamic bond that is backed by assets of the issuer that earn profit or rent

- 11.65 **“Stock Exchange”** means Stock Exchanges registered under the Securities and Exchange Ordinance, 1969.
- 11.66 **“Transaction Costs”** means the costs incurred or estimated by the Management Company to cover the costs (such as, but not restricted to, bank charges, brokerage, Trustee charges, taxes or levies on transactions, etc.) related to the investing or disinvesting activity of the Unit itself or Trust’s portfolio, inter alia, necessitated by creation or cancellation of Units, which costs may be added to the NAV for determining the Offer Price of Units or to be deducted from the NAV in determining the Redemption Price.
- 11.67 **“Transfer Agent”** means a company including a Bank that the Management Company shall appoint for performing the Registrar Functions. The Management Company may itself perform the Registrar Function.
- 11.68 **“Transfer Form”** means a standardized form prescribed by the Management Company to be duly filed by the investor to transfer Units and will be stated in this Offering Document.
- 11.69 **“Trust Deed” or “Deed”** means the Trust Deed of the Fund executed between the Management Company and the Trustee along with all the exhibits appended hereto.
- 11.70 **“Trust” or “Unit Trust” or “Fund” or “Scheme” or “ALHIMMF”** means the Unit Trust constituted by the Trust Deed for continuous offers for sale of Units of the Trust.
- 11.71 ³⁵**“Working Day”** means a business day(s) when banks are open for business in Pakistan

Words and expressions used but not defined herein shall have the meanings assigned to them in the Rules and Regulations, words importing persons include corporations, words importing the masculine gender include the feminine gender, words importing singular include plural and words **“written”** or **“in writing”** include printing, engraving, lithography, or other means of visible reproduction. The headings and table of contents are for convenience only and shall not affect the construction of the Offering Document.

³⁵ Amendment has been made through twelfth and ninth supplemental OD on which trustee has given consent dated 14 April, 2022 and 17 November, 2020 and amended through seventeenth supplemental OD approved by SECP dated: August 20, 2024 and further amended through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

Annexure A

Trustee Fee subject to review by either party. However any upward revision shall require prior approval of SECP.

Alhamra Islamic Money Market Fund (Formerly:MCB Pakistan Frequent Payout Fund)
TARIFF
0.065%per annum of Net Assets

Annexure B

³⁶Current Level of Front End Load and Back End Load:

Front End	Back End
Upto 1%	Nil

The Management Company may, at its own discretion, charge sales load where transactions are done online or through a website. In such cases, the maximum percentage of sales load shall be as stated above subject to the limitation for online investors as may be imposed by SECP from time to time.

³⁷Current level of Management Fee

The Management Company shall charge a fee at the rate of up to 1.75% per annum of average daily Net Assets.

The actual rate of management fee on the basis of Net Assets shall be disclosed in the FMR

³⁶ Amended through the Replacement (Seventh Supplemental) Offering Document of ALHIMMF in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008

³⁷ Amended through the Third Supplemental Offering Document in terms of Regulation 44(6) of Non-Banking Finance Companies and Notified Entities Regulation, 2008 And through sixteenth Supplemental offering document dated: July 30th, 2024.

³⁸Annexure C

- Cut off timing shall be observed at 11:59:59 pm for online investment/ redemption and conversion.
Provided that Cut off timing will be observed at 1:00 pm (Monday to Thursday and Saturday) and 12:00pm (Friday) for online conversion of Backward pricing Fund(s) excluding 24 hours dealing Funds.
- Cut off timing shall be observed at 1:00 pm (Monday to Thursday and Saturday) and 12:00pm (Friday) for physical form investment/ redemption, transfer and conversion of units from Monday to Saturday except banking holiday(s) and **gazette holiday(s)**.
- NAV Announcement of the Fund will be on next working day till 11:30 am.

Note: Any change in the above-mentioned Cut-Off Timings/Business Hours including for the month of Ramadan shall be notified to the Unit-Holders through website of the Management Company.

³⁸ Amendment has been made through Twelveth and ninth supplemental OD on which trustee has given consent dated 14 April, 2022 and 17 November, 2020 and amended through seventeenth supplemental OD approved by SECP dated August 20, 2024, and further amended through Eighteenth Supplemental OD Approved by SECP Dated 22nd October, 2024.

Annexure D

MANAGEMENT COMPANY AND DISTRIBUTION COMPANY

Management Company

Management Company of the Fund is MCB Arif Habib Savings and Investments Limited. Forms and other information of the Fund can be collected from the following address of the Management Company or from the branches of the Distribution Company:

MCB Arif Habib Savings and Investments Limited
2nd Floor, Adamjee House, I. I. Chundrigar Road, Karachi

For more information

Call: 111-162-224/ 111-468-378

Email: info@mcbah.com


Website: www.mcbah.com

Distribution Companies

1. MCB Bank. MCB House, 15-D, Main Gulberg, Lahore
2. Standard Chartered Bank. P.O. Box. No. 5556, I.I. Chundrigar Road, Karachi 74000

Updated list of distribution companies is available at our website: www.mcbah.com

Investment Application Form



INVESTMENT FORM "B-1"
No. 2-UNA-001

WE DO NOT ACCEPT CASH OR BLANK-CHEQUE DEPOSITS.
We would like to inform you that the Management Company has a policy not to accept cash or blank cheque deposits for investments in Collective Investment Schemes ("Schemes") managed by it. Investors are advised to transfer their required investment amount through account opening, deposits or demand drafts in form of Cheques or Bankers' Cheques. The updated list of Mutual Funds with their respective investment management can be viewed on www.mcb-habib.com. Fund details/investors are also advised not to give cash to any person on behalf of Scheme and always use plain Investment Form with out any cutting or marking on it.

COOLING-OFF PERIOD FOR INDIVIDUAL UNIT HOLDERS:
All Individual Unit Holders have a right to obtain a refund of their first investment only (cooling-off period) in a Collective Investment Scheme (CIS) managed by MCB-Arif Habib Savings and Investments Limited (MCA-SIL). The Unit Holder may exercise cooling-off right within three (3) business days commencing from the date of issuance of investment report as per Circular No.26 of 2015 (cooling-off period). For this purpose, the Unit Holder shall send a written request to Investor Services Department of MCA-SIL at their Registered Address. The refund payment to the investor of a cooling-off right shall be made to the Unit Holder within six (6) business days of receipt of such request from the Unit Holder if membership with Investor No. 1 of MCA-SIL is managed by Securities and Exchange Commission of Pakistan.

Date: _____ Please write in block letters using black ink.

1) Investor's Details

Title of Investor Account: _____

Investor Registration Number: _____ CNIC/NICOP/Passport No. _____

2) Investment Details

Name of the Scheme/Investment Plan	Type of Units	Class of Units	Amount in Figures (Rs)	Amount in words
(a)				
(b)				
(c)				

Made of Payment: Please tick (✓) the appropriate box.
 Cheque Payment order Demand Draft Bank Transfer Online Transfer

Drawn on (Bank and Branch Name): _____ Investment No. _____

Payment Frequency - In case of Schemes: Units Only
 Please tick (✓) the appropriate box.
 Monthly Quarterly
 Six monthly Annually

For Systematic Investment Plan (SIP) request, please tick (✓) the appropriate box.
 Auto Debit Post Dated Cheques Interest Banking

3) Declaration and Representations

I, /We, the undersigned, hereby declare that:

- I/We have read and understood the relevant constitutive documents of the Scheme in which I/We agree to invest. I/We understand that all investments in Scheme are subject to market risk and the price of the Scheme's units may go down resulting in loss of principal or interest.
- I/We understand that the Net Asset Value of the Scheme's Units may include Fixed and Floating and could be higher than NAV price of the Units.
- I/We understand that once the investment request has been received by the Investment Facilitator/Trustee, it cannot be cancelled.
- I/We understand that Management Company of the Scheme has the sole discretion to allocate unit to all eligible Units of the Fund.

FOF INVESTMENT IN MCB-PAKISTAN PENSIONAL FUND (MCP-PFF)

- I/We hereby acknowledge and understand the features, restrictions, benefits, including etc. in MCP-PFF are only available during the first five business days of every month.
- I/We, the undersigned hereby agree to the Management Company that the proceeds invested in the Fund are not derived from money laundering or illegal activities and the accuracy of funds declared in this Form is true and correct to the best of our knowledge and belief.
- I/We, hereby declare that I/We have been provided with the latest Fund Manager Report (FMR) of the Scheme.

Institutional Investor	Individual Investor	Attestation of Branch Manager and Witnesses shall be required only in case of Investor with multiple signature or Branch Investment
Company Name: _____	Principal Applicant's Signature / Last Used Usual Signature: _____	Attestation of Branch Manager: _____ Witnesses (Adult Male Persons only): Name: _____ CNIC: _____ Signature: _____ Name: _____ CNIC: _____ Signature: _____

Authorized Signatures / Joint Holders: _____ Signatures: _____

(a) Name: _____
 (b) Name: _____
 (c) Name: _____
 (d) Name: _____

4) Investment Facilitator / Distributor Details (For Official Use Only)

Distributor/Facilitator Name: _____ Code: _____
 Branch Name: _____ City: _____
Distributor's stamp with name and date

5) Registrar Details (For Official Use Only)

Form and Data Stamping	Form received by	Form sent to Registrar
	Data, Form and attachments verified by: _____ Date input by: _____	Form sent Signature: _____ Form sent Signature: _____

MCB-Arif Habib Savings and Investments Limited

Head Office: Plot 1405, Phase 2, DHA-III, Dhokar Durrani, Opp. National Motor Bypass, Near IIT Intersection, Karachi-74600.
 Branch Office: Plot No. 2023-2024 (MCA-SIL), Phase 2, DHA-III, Dhokar Durrani, Opp. National Motor Bypass, Karachi-74600.
 Tel: 8772